

Postgraduate Admissions Statement for PG Diploma Theoretical and Practical Clinical Neuropsychology



Awards available; PG Diploma (Postgraduate Diploma)

This Admissions Statement applies to applications submitted for entry to the programme between 1 October 2019 and 30 September 2020.

It should be read in association with the [University Admissions Principles and Procedures](#) for Postgraduate programmes and the relevant [prospectus entry](#) for this programme.

Faculty Faculty of Life Sciences, School of Psychological Science	
Admissions team and contact details School of Psychological Science University of Bristol 12a, Priory Road Bristol BS8 1TU United Kingdom	Website www.bristol.ac.uk/psychology/courses/postgraduate/neuropsychology/ www.bristol.ac.uk/psychology
	Email psychology-pg-admissions@bristol.ac.uk
	Telephone +44 (0)117 928 8452

Application deadline

Application deadlines can be found on the individual programme page within the [University course finder](#)

Admissions criteria

Academic requirements	<p>Applicants must hold/achieve a minimum of;</p> <p>You must possess a Doctorate in Clinical Psychology (DClinPsy) and also be registered as a Clinical Psychologist with the Health and Care Professions Council. This degree is normally run in conjunction with prior agreements between University of Bristol and selected UK DClinPsy programmes (for the list of collaborating DClinPsy programmes please see our website).</p> <p>In order to meet British Psychological Society (BPS) accreditation requirements, applicants must pass an entrance examination set by the University of Bristol and must also submit a 2,000-word essay (on a prescribed topic), which must also be passed. The pass mark for the examination and essay is 50 per cent. The combined mark determines whether a candidate has passed the entrance requirements, with the essay weighted 34 per cent and exam 66 per cent of the final mark.</p> <p>Applicants must be able to provide evidence of a minimum of 6 months practice experience primarily supervised by a recognised clinical neuropsychologist, and documentary evidence from this period (e.g. specific submitted case report).</p>
	<p>For information on international equivalent qualifications, please refer to our International Office website.</p>
English language requirements	Profile C

	All applicants are required to have reached the required profile level of English language as specified by the University's English Language Requirements Policy prior to registration on to this programme.
Non-standard applications	Unfortunately, we are unable to accept non-standard applications for this programme. Applicants must meet the entry requirements stated above.

Application process

Online application form

Applicants should complete the online application form, uploading all required documents directly. Further information is available on our [guidance for online applications page](#)

Applications will not be considered until **all** required documents have been uploaded. If you have already submitted an application, you can upload additional documents into the 'Post-submission uploads' section of the application form. Paper documents received by post, or electronic documents received by email, are only considered in exceptional circumstances.

Required and optional documents

✓	Two references (one clinical reference and one academic reference)	References should be submitted electronically by the referee, using the online reference form. Alternatively, scanned copies of the original reference document(s) can be uploaded by the applicant. At least one referee should be familiar with the applicant's academic work. References supplied with a personal contact email address will be accepted in exceptional circumstances, which must be explained within the reference. All references must be written, signed and dated on official letter headed paper from the referee's organisation. They must include the referee's full contact details, i.e. postal address, telephone number and organisation email address and must be dated within the last two years. A reference template is available to show the required format.
✓	DClinPsy certificate.	We require scans of original documents and certified translations of documents issued in any language other than English.
✓	Documentary evidence	(for example, a submitted case report) of at least six months' practice experience primarily supervised by a recognised clinical neuropsychologist.
✓	Personal statement:	Personal statements should highlight the motivation for applying for the course, and any relevant experience and/or skills.
✓	English language certificates/other evidence	All applicants are required to have reached the required profile level of English language as specified by the University's English Language Requirements Policy
✓	Curriculum Vitae (CV)	CVs might include details of other relevant work experience and qualifications to support an application.
Optional Documents		

Additional references.

Applicants are welcome to upload additional references from work experience in a related field and/or industrial placements to support their application.

Selection process

Assessment of applications

All applicants are considered in line with the University's [Admissions Principles and Procedures Policy](#) and [Equality, Diversity and Inclusion policy](#). Once a complete application has been submitted with all required supporting documents, it is considered by at least two members of staff using the following criteria:

- Academic achievement
- English language proficiency (where applicable)
- references
- personal statement

Applicants are considered holistically on their own merit – taking into account the relevance and content of their degree, as well as performance in key modules – and in competition with the rest of the applicant cohort during that academic cycle.

Interviews

Interviews do not normally form part of the selection process. However, we may interview applicants with non-standard qualifications or those with additional skills and experience to be considered as part of their application. Interviews are used to assess whether the applicant has the necessary skills and capabilities to pursue their chosen programme, and whether the programme is appropriate to their interests and aspirations. Interviewees based overseas are normally interviewed by telephone or Skype. Interviews are conducted by two members of staff, at least one of whom is trained in fair and effective recruitment techniques. All interviews are undertaken in accordance with the University's Equality and Diversity Policy.

Interviewees based overseas will normally be interviewed by telephone or Skype.

Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into the application. If there is a deadline by which applicants must accept an offer of admission or pay a deposit, this will be stated in the offer letter.

Offers

Offers will typically be made in line with the academic requirements set out above.

Offers made may be conditional or unconditional. An unconditional offer will be made to applicants who have already met the conditions and provided evidence that conditions have been met. Where academic or language requirements have not yet been fulfilled, applicants will receive a conditional offer outlining the requirements that must be met.

If an applicant is not selected to receive an offer for the course to which they have originally applied, we may offer the opportunity to be considered for an alternative programme in a related subject area. In such cases applicants will receive an email notification providing any alternative course options and asking whether they wish to be considered for these. It may be necessary for applicants to submit additional documentation in order for the application to be fully considered for an alternative programme. Details of the documentation required can be found in the admissions statement for the relevant programme.

Deferrals

Deferred entry is available for this programme, subject to agreement by the relevant Admissions Team. Please contact psychology-pg-admissions@bristol.ac.uk to make a formal request.

Additional information

Extenuating circumstances

If your education has been significantly disrupted through health or personal problems, disability or specific difficulties within your studies, you can submit an [extenuating circumstances](#) form as part of your application.

The information provided will be treated confidentially and will help us to assess your academic performance fairly considering your circumstances.

Academic Technology Approval Scheme (ATAS)

An ATAS certificate is not required for this programme.

Visa

International students coming to the UK to study full-time may need to apply for a student visa. [Tier 4 student visa guidance notes](#) are available on the University website.

Fees and Deposits

Fees

Annual tuition fee for 2020/21 if available on the relevant [prospectus entry](#) for this programme.

Deposits

International self-funded students accepting a place on a taught postgraduate programme are required to pay a deposit of £1500. Further information is available on [how to pay programme deposits](#). Further information will also be provided in the offer letter to successful applicants. The deposit is non-transferable and non-refundable except under the circumstances outlined in the [International Deposits Refund Policy](#).

Sponsored Students

Sponsored students are not required to pay the deposit but will need to upload a copy of their sponsorship letter using the 'Post Submission Uploads' section of the online application.