# Postgraduate Admissions Statement for MSc Management



Awards available; MSc.

This Admissions Statement applies to applications submitted for entry to the programme between 1 October 2019 and 30 September 2020.

It should be read in association with the <u>University Admissions Principles and Procedures</u> for Postgraduate programmes and the relevant <u>prospectus entry</u> for this programme.

Faculty Faculty of Social Sciences and Law, School of Economics, Finance and Management	
Admissions team and contact details Postgraduate Admissions 31 Great George Street Bristol BS1 5QN	Website www.bristol.ac.uk/efm
	Email choosebristol-pg@bristol.ac.uk
	<b>Telephone</b> +44 (0)119 394 1649

# **Application deadline**

Application deadlines can be found on the individual programme page within the University course finder

Admissions criteria		
Academic requirements	Applicants must hold/achieve a minimum of;	
	An upper second-class honours degree (or equivalent qualification).	
	For information on international equivalent qualifications, please refer	
	to our <u>International Office website</u> .	
English language requirements	Profile B	
	All applicants are required to have reached the required profile level of English language as specified by the <u>University's English Language</u> Requirements Policy prior to registration on to this programme.	
Non-standard applications	We welcome applications from those with non-standard qualifications who can demonstrate knowledge, experience and skills developed in the workplace, or elsewhere, relevant to the programme of study. Please use your personal statement to provide further details. Non-standard applications will be considered by the Admissions Tutor(s) for the programme on a case by case basis.	

# **Selection process**

# **Assessment of applications**

All applicants are considered in line with the University's <u>Admissions Principles and Procedures Policy</u> and <u>Equality</u>, <u>Diversity and Inclusion policy</u>. Once a complete application has been submitted with all required supporting documents, it is considered by at least two members of staff using the following criteria:

- performance in undergraduate degree
- English language ability (where applicable)
- references
- personal statement

#### **Interviews**

Interviews may form part of the selection process.

The purpose of the interview is to assess whether the applicant has the necessary skills and capabilities to pursue the chosen postgraduate programme, and whether the programme is appropriate to the applicant's interests and aspirations.

If required, interviewees based overseas will normally be interviewed by telephone or Skype.

#### **Decisions**

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into the application. If there is a deadline by which applicants must accept an offer of admission or pay a deposit, this will be stated in the offer letter.

## Offers

Offers will typically be made in line with the academic requirements set out above.

Offers made may be conditional or unconditional. An unconditional offer will be made to applicants who have already met the conditions and provided evidence that conditions have been met. Where academic or language requirements have not yet been fulfilled, applicants will receive a conditional offer outlining the requirements that must be met.

If an applicant is not selected to receive an offer for the course to which they have originally applied, we may offer the opportunity to be considered for an alternative programme in a related subject area. In such cases applicants will receive an email notification providing any alternative course options and asking whether they wish to be considered for these. It may be necessary for applicants to submit additional documentation in order for the application to be fully considered for an alternative programme. Details of the documentation required can be found in the admissions statement for the relevant programme.

## **Waiting List**

Applications may be placed on a waiting list before a final decision can be made. A timeframe for a final decision will be sent to you by email if your application is placed on a waiting list.

## Results deadline

Applicants who receive a conditional offer will be required to submit all final results to meet their offer conditions by **31**<sup>st</sup> **July.** Offer holders who will be unable to provide their final results by this date should email <u>admissions-efimpg@bristol.ac.uk</u> to notify the admissions team as soon as possible.

#### **Deferrals**

Deferrals are not permitted for this programme. Applicants are encouraged to re-submit their application for consideration following year.

# **Additional information**

## **Extenuating circumstances**

If your education has been significantly disrupted through health or personal problems, disability or specific difficulties within your studies, you can submit an <u>extenuating circumstances</u> form as part of your application.

The information provided will be treated confidentially and will help us to assess your academic performance fairly considering your circumstances.

## **Academic Technology Approval Scheme (ATAS)**

An ATAS certificate is not required for this programme.

#### Visa

International students coming to the UK to study full-time may need to apply for a student visa. <u>Tier 4</u> student visa guidance notes are available on the University website.

# **Fees and Deposits**

#### **Fees**

Annual tuition fee for 2020/21 if available on the relevant prospectus entry for this programme.

#### **Deposits**

International self-funded students accepting a place on a taught postgraduate programme are required to pay a deposit of £1500. Further information is available on <a href="https://how.no.en/bounds.com/how-to-pay-programme-deposits">how to pay programme deposits</a>. Further information will also be provided in the offer letter to successful applicants. The deposit is non-transferable and non-refundable except under the circumstances outlined in the <a href="https://en.applicants.com/how-no.en/bounds.com/how

#### **Sponsored Students**

Sponsored students are not required to pay the deposit but will need to upload a copy of their sponsorship letter using the 'Post Submission Uploads' section of the online application.