

Postgraduate Admissions Statement for MSc Strategy, Change and Leadership

Awards available; MSc, Postgraduate Diploma, Postgraduate Certificate

This Admissions Statement applies to applications submitted for entry to the programme between 1 October 2019 and 20 July 2020.

It should be read in association with the [University Admissions Principles and Procedures](#) for Postgraduate programmes and the relevant [prospectus entry](#) for this programme.

Faculty Faculty of Social Sciences and Law, Department of Management	
Admissions team and contact details Cheralyn Dark School of Economics, Finance and Management Howard House Queens Avenue Clifton BS8 1SN	Website
	Email efim-scl@bristol.ac.uk
	Telephone +44 (0)117 954 6694

Application deadline

Application deadlines can be found on the individual programme page within the [University course finder](#)

Admissions criteria

Academic requirements	Applicants must hold/achieve a minimum of; An upper second-class honours degree or equivalent qualification, and at least five years' relevant work experience, which should include significant managerial responsibility. In exceptional circumstances, candidates with a lower class of degree, equivalent qualifications or relevant work experience may be admitted if they can demonstrate their potential for master's-level work. For information on international equivalent qualifications, please refer to our International Office website .
English language requirements	All applicants are required to have reached the required profile level of English language as specified by the University's English Language Requirements Policy prior to registration on to this programme.
Non-standard applications	We welcome applications from those with non-standard qualifications who can demonstrate knowledge, experience and skills developed in the workplace, or elsewhere, relevant to the programme of study. Please use your personal statement to provide further details. Non-standard applications will be considered by the Admissions Tutor(s) for the programme on a case by case basis

Application process

Online application form

Applicants should complete the online application form, uploading all required documents directly. Further information is available on our [guidance for online applications page](#)

Applications will not be considered until **all** required documents have been uploaded. If you have already submitted an application, you can upload additional documents into the 'Post-submission uploads' section of the application form. Paper documents received by post, or electronic documents received by email, are only considered in exceptional circumstances.

Required and optional documents

Two references (minimum):	References should be submitted electronically by the referee, using the online reference form. Alternatively, scanned copies of the original reference document(s) can be uploaded by the applicant. References supplied with a personal contact email address will be accepted in exceptional circumstances, which must be explained within the reference. All references must be written, signed and dated on official letter headed paper from the referee's organisation. They must include the referee's full contact details, i.e. postal address, telephone number and organisation email address and must be dated within the last two years. A reference template is available to show the required format.
Programme specific documents	See personal statement section
Degree certificate(s)	From first and subsequent degrees. We require colour scans of original documents and certified translations of documents issued in any language other than English.
Academic transcripts	From first and subsequent degrees. We require colour scans of original documents and certified translations of documents issued in any language other than English. Transcripts must list all subjects taken and grades achieved to date, with the grade scale clearly displayed in the transcript. Applicants must clearly state their current average grade in the online application form.
Personal statement:	Personal statements should highlight the motivation for applying for the course, and should summarise relevant experience, skills and additional qualifications.
English language certificates/other evidence	All applicants are required to have reached the required profile level of English language as specified by the University's English Language Requirements Policy
Curriculum Vitae (CV)	CVs might include details of all relevant work experience and qualifications to support an application.

Selection process

Assessment of applications

All applicants are considered in line with the University's [Admissions Principles and Procedures Policy](#) and [Equality, Diversity and Inclusion policy](#). Once a complete application has been submitted with all required supporting documents, it is considered by at least two members of staff using the following criteria:

EXAMPLE

- level of management experience
- performance in undergraduate degree
- performance in masters degree and/or PhDs
- references
- personal statement

Interviews

Interviews form part of the selection process.

The purpose of the interview is to assess whether the applicant has the necessary skills and capabilities to pursue the chosen postgraduate programme, and whether the programme is appropriate to the applicant's interests and aspirations.

Interviewees based overseas will normally be interviewed by telephone or Skype.

Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into the application system.

Offers

Offers will typically be made in line with the academic and management requirements set out above.

Deferrals

This programme does not normally allow deferrals unless there are exceptional circumstances. Please contact efim-scl@bristol.ac.uk if you would like to discuss the possibility of deferring your start date.

Additional information

Extenuating circumstances

If your education has been significantly disrupted through health or personal problems, disability or specific difficulties within your studies, you can submit an [extenuating circumstances](#) form as part of your application.

The information provided will be treated confidentially and will help us to assess your academic performance fairly considering your circumstances.

Fees and Deposits

Fees

Annual tuition fee for 2020/21 if available on the relevant [prospectus entry](#) for this programme.

Deposits

Deposits are not required for this programme.