



BOARD OF TRUSTEES DEVELOPMENT DAY

THURSDAY 21 MARCH 2024

NATIONAL COMPOSITES CENTRE

(Bristol and Bath Science Park, Feynman Way Central,
Emersons Green, Bristol, BS16 7FS)

| TIMINGS | DETAIL | SPONSOR / PRESENTERS |
|----------------------------|--|---|
| 09:45 (15 mins) | <i>Arrival, refreshments and pastries</i> | |
| 10.00 (30 mins) | Opening Remarks National Composites Centre (NCC): Achievements to date and the future of NCC | Chair of Board of Trustees Richard Oldfield, CEO, NCC |
| 10.30 (90 mins) | Risk Appetite | Chief Operating Officer, Registrar and University Secretary Matthew Humphrey, RSM |
| 12.00 (60 mins) | Lunch <i>with optional NCC building tour (to last 30 minutes)</i> | |
| 13.00 (90 mins) | International Student Experience | COO, Registrar & Uni Sec + Executive Director of Education and Students Executive Director of Global Engagement |
| 14.30 (15 mins) | Refreshment Break | |
| 14:45 (120 mins) | 2030 strategy headwinds and tailwinds | DVC & Provost Executive Director of Strategic Planning & Transformation |
| 16.45 (5 mins) | Closing remarks | Chair of Board of Trustees |
| 16.50 | <i>Transfers to Hotel</i> | |
| 18.45 | Board Dinner – Hotel du Vin <ul style="list-style-type: none"> • Arrival Drinks at 18:45 in the Lombard Room • Dinner at 19:10 | |



MEETING OF BOARD OF TRUSTEES
FRIDAY 22ND MARCH 2024

BURGES SALMON, ONE GLASS WHARF, BRISTOL, BS2 0ZX
09.00 – 15.00

AGENDA

| TITLE | PRESENTER | ACTION | TIMINGS & PAPER REFERENCE |
|---|-------------------------|-------------|---|
| Preliminaries | | | |
| 1. Welcomes, Apologies, Announcements | Chair | | 0900 |
| 2. Declarations of Interest | Chair | | |
| 3. Minutes of Previous Meeting: 2 February 2024 | Chair | Approval | Enclosed |
| 4. Actions & Matters Arising | Chair | Information | Enclosed |
| 5. Chair's Report including use of Chair's Powers | Chair | Information | 0905 <i>15 mins</i> BT/23-24/039 |
| Strategic | | | |
| 6. Executive Report | Vice-Chancellor | Discussion | 0920 <i>80 mins</i> BT/23-24/040 |
| BREAK @ 1040, 10 MINS | | | |
| Assurance | | | |
| 7. Finance Report | Chief Financial Officer | Approval | 1050 <i>30 mins</i> BT/23-24/041 <i>Appendices in Reading Pack</i> |
| 8. University Secretary's Report: Amendments to Ordinance 4 | University Secretary | Approval | 1120 <i>10 mins</i> BT/23-24/042 <i>Appendices in Reading Pack</i> |
| 9. Academic Appeal: recommendations | University Secretary | Approval | 1130 <i>20 mins</i> BT/23-24/043 <i>Appendices in Reading Pack</i> |

| | TITLE | PRESENTER | ACTION | TIMINGS & PAPER REFERENCE |
|---------------------------|---|---|---------------|--|
| 10. | Report from Nominations Committee | Chair of NomCo | Approval | 1150 <i>30 mins</i> BT/23-24/044 |
| 11. | Report from Finance & Infrastructure Committee | Chair of FIC | Approval | 1220 <i>15 mins</i> BT/23-24/045 |
| | LUNCH @ 1235, 50 MINS | | | |
| 12. | Report from Audit & Risk Committee | Chair of ARC | Discussion | 1325 <i>15 mins</i> BT/23-24/046 |
| 13. | Staff and Student Mental Health & Wellbeing Annual Report | PVC Education/COO, Registrar & Uni Sec | Discussion | 1340 <i>30 mins</i> BT/23-24/047 |
| 14. | Health & Safety Annual Report | COO, Registrar & University Secretary | Discussion | 1410 <i>20 mins</i> BT/23-24/048 |
| Developmental | | | | |
| 15. | Health & Safety: legislative responsibilities | Director Health & Safety | Workshop | 1430 <i>30 mins</i> |
| Any Other Business | | | | |
| 16. | Any Other Business | | | 1500 |
| 17. | Date of Next Meeting: <ul style="list-style-type: none"> Board of Trustees Meeting – 24 May 2024 | | | |