



**MEETING OF BOARD OF TRUSTEES  
FRIDAY 22 NOVEMBER 2024**

**BURGES SALMON, ONE GLASS WHARF, BRISTOL, BS2 0ZX  
09.00 – 16.00**

**AGENDA**

<b>TITLE</b>	<b>PRESENTER</b>	<b>ACTION</b>	<b>TIMINGS &amp; PAPER REFERENCE</b>
<b>Preliminaries</b>			
1. Welcomes, Apologies, Announcements	Chair		<b>0900</b>
2. Declarations of Interest	Chair		
3. Minutes of Previous Meeting: 20 September 2024 and 21 October 2024	Chair	Approval	<b>Enclosed</b>
4. Actions & Matters Arising	Chair	Information	<b>Enclosed</b>
5. Chair’s Report to include: Fitness to Study Panel	Chair	Information	<b>0905 10 mins BT/24-25/009 [Appendix A: Reading Pack]</b>
<b>Strategic</b>			
6. Executive Report	Vice-Chancellor	Discussion	<b>0915 80 mins BT/24-25/010 [Appendices A, B ,C: Reading Pack]</b>
7. Autumn 2024 Strategy Performance Report	Deputy Vice-Chancellor & Provost	Discussion	<b>1035 30 mins BT/24-25/011</b>
<b>BREAK @ 11.05, 10 MINS</b>			
8. Key University Risk Review	Chief Operating Officer & Registrar	Discussion	<b>1115 15 mins BT/24-25/012</b>
9. Finance Report to include:	Chief Financial Officer	Approval	<b>1130 40 mins BT/24-25/013</b>
a. Students Union Annual Report & Accounts*			<b>BT/24-25/013a [Full accounts in Reading Pack]</b>
b. Modern Slavery Statement*			<b>BT/24-25/013b BT/24-25/013c</b>

	TITLE	PRESENTER	ACTION	TIMINGS & PAPER REFERENCE
	c. Endowment Funds Annual Performance & Unitisation Report 23/24*			
10.	Financial & Student Number Forecasts for Submission to the OfS including the Going Concern Statement	Chief Financial Officer	Discussion & Approval	1210 20 mins BT/24-25/014 [Appendices 2 & 3: Reading Pack]
11.	Annual Report & Financial Statements 2023/24:	Chief Financial Officer	Approval	1230 45 mins BT/24-25/015a
	a. Financial Statements summary overview			BT/24-25/015b
	b. Audit Committee Annual Report			BT/24-25/015c
	c. Internal Auditor Annual Report			BT/24-25/015d
	d. External Auditor Annual Report & Letter of Representation			BT/24-25/015e
	e. Annual Report and Audited Financial Statements			BT/24-25/015f
	f. Annual Report of the Remuneration Committee*	Chair of RemCo		

**LUNCH @ 13.10, 45 MINS**

Assurance				
12.	University Secretary's Report to include:	University Secretary	Approval	1355 25 mins BT/24-25/016 [Appendices A & B: Reading Pack]
	a. Prevent Duty: monitoring report			BT/24-25/016a
	b. Revisions to Statute, Ordinances and delegation schedule: The role of the University Secretary			BT/24-25/016b  PowerPoint Presentation
13.	External Speakers' Code of Practice, and Free Speech Advisory Group (FSAG) Terms of Reference (ToR)	Deputy Vice-Chancellor & Provost	Approval	BT/24-25/017 [Appendices C & D in Reading Pack]

	<b>TITLE</b>	<b>PRESENTER</b>	<b>ACTION</b>	<b>TIMINGS &amp; PAPER REFERENCE</b>
<b>14.</b>	Annual Report: Equality, Diversity and Inclusion (staff and students) 23/24	Vice-Chancellor	Approval	<b>1425</b> <i>15 mins</i> <b>BT/24-25/018</b>
<b>15.</b>	Report from Infrastructure Planning Committee	Chair of IPC	Discussion	<b>1440</b> <i>20 mins</i> <b>BT/24-25/019</b>
<b>16.</b>	Report from Nominations Committee	Chair of NomCo	Approval	<b>1500</b> <i>20 mins</i> <b>BT/24-25/020</b> <b>[Appendix 3: Reading Pack]</b>
<b>17.</b>	Report from Finance & Investment Committee	Chair of FIC	Approval	<b>1520</b> <i>15 mins</i> <b>BT/24-25/021</b>
<b>18.</b>	Report from EEDI Oversight Committee	Chair of EEDI	Discussion	<b>1535</b> <i>15 mins</i> <b>BT/24-25/022</b>
<b>19.</b>	Report from Honorary Degrees Committee	Chair of Hons	Information	<b>1550</b> <i>5 mins</i> <b>BT/24-25/023</b>
<b>20.</b>	Report from Audit and Risk Committee (September & November meetings)	Chair of ARC	Information	<b>1555</b> <i>5 mins</i> <b>BT/24-25/024</b>
<b>Any Other Business</b>				
<b>21.</b>	Any Other Business			<b>1600</b>
<b>22.</b>	Date of Next Meeting:	31 <sup>st</sup> January 2025		