Regulations and Code of Practice for Research Degree Programmes

Please refer to the University’s Regulations and Code of Practice for Research Degree Programmes (http://www.bris.ac.uk/esu/pg/cop-research-degrees.html) for further information about Research Degree Programmes.

Regulations and Code of Practice for Taught Programmes

Please refer to the University’s Regulations and Code of Practice for Taught Programmes (http://www.bris.ac.uk/esu/assessment/) for further information about Taught Programmes.

Definition

Higher doctorates are a higher tier of research doctorates which may be awarded:
- on the basis of a formally submitted substantial body of published original research of a very high standard.
- on an honorary basis (honoris causa i.e. "for the sake of the honour") when a university wishes to formally recognize an individual's achievements and contributions to a particular field.

Higher doctorates are therefore not encompassed within the ‘Regulations and Code of Practice for Research Degree Programmes’.

Regulations for Higher Doctorates by Published\(^1\) Work

Admission Requirements

Candidature for the degrees of Doctor of Engineering, Doctor of Letters, Doctor of Music, Doctor of Science and Doctor of Laws shall be open to:

(a). A graduate of the University of Bristol.

(b). A graduate of any other degree-awarding body, who has been a member of University staff for the last three years.

Qualification for the degree

The qualification for the degree shall be:

(a). A submission of original published work, of distinction, on any subject falling within the academic scope of the relevant faculty.

(b). Judgment of the work as being of sufficient merit to entitle the candidate to the degree, the candidate having, in the opinion of the examiners, established his or her reputation as an authority in their subject.

Eligibility and Nature of Work Submitted

(a). Candidates may not submit work previously submitted for a higher doctorate.

(b). Candidates should indicate publications which have already been submitted for a degree other than a higher doctorate, stating how they support the present candidature.

(c). Published work must represent a very significant contribution to knowledge.
(d). Work will normally be regarded as published if it is listed in ordinary catalogues of published works and was obtainable, at or before the submission, by members of the public.

(e). The submission can include material already accepted for publication.

1 Published work may be published in electronic or hard copy form.

(f). The published work submitted by a candidate may range across different topics, but these should normally relate in a coherent way to a field of knowledge. The treatment of these topics should be substantial.

(g). Greater weight will be attached to a few substantial publications than to a larger number of brief items. It will not normally be possible to form an adequate judgment of the candidate's eligibility unless the amount of work submitted is considerable.

Procedure for registration

(a). The candidate should make contact with the faculty graduate education director or head of school before submitting a formal application, providing a provisional list of publications.

(b). The candidate should register with the appropriate Faculty. A registration fee is payable at this time. See: http://www.bristol.ac.uk/academicregistry/fees/ for the current rate.

(c). The faculty graduate education director or head of school will appoint a supervisor, to advise the candidate on how to present the material, and ensure suitable examiners are selected.

(d). Candidature for a higher doctorate should normally be completed within one year.

Examiners

Three examiners (normally one internal and two external) should be appointed in consultation between the supervisor and the candidate. The recommendation is formally made by the head of school, with the approval of the faculty graduate education director. An Appointment of Research Degree Examiners form should be completed before submission. Please contact the Examinations Office.

Submission of work

The submission described below should be made to the Examinations Office, and can be at any time of year. A submission fee is payable at this time. See: http://www.bristol.ac.uk/academicregistry/fees for the current rate.

Candidates should submit three copies of the following:

(a). The published work, indicating key publications
OR for DMus, a folio of between five and seven compositions, comprising scores, primary documentation, electronic or recorded material (See also Appendix 1).

(b). An analytical account, of no fewer than 2,000 – 3,000 words, linking the
published work and explaining its significance and coherence and incorporating the following:

(i) A synopsis of the candidate’s record of research and scholarship; an outline of research interests and achievements through reference to specific publications;
(ii) evidence that the publications have been widely noted in the national and international academic community as making original or significant contributions to developments in the field.

(c). A signed statement indicating the level of contribution to each publication and role of the candidate as sole author, senior author or co-author.

(d). A numbered list of publications indicating books and monographs, chapters in books, edited works, papers in refereed journals, refereed conference proceedings and other work.

(e). A CV, including full name, present professional position, higher education and qualifications, lectures given in national and international conferences, invited seminars, invited overseas visits and lectures, awards, prizes, bursaries, composer-in-residence posts (for DMus), honours and research-related activities including membership of committees and editorships.

(f). Any appropriate supplementary data.

Reports

The examiners are required to make independent reports to the Research Degrees Examination Board, through the Examinations Office. Each report (1-2 pages of A4) should be sufficiently comprehensive and detailed to enable the Board to assess the scope and significance of the work submitted by the candidate, and should make a clear recommendation whether the degree is to be awarded. There is no viva examination.

Outcomes

Once all three reports have been received by the Examinations Office they will be submitted to the next available Research Degrees Examination Board. The Board will either pass or fail the candidate. No resubmission is permitted.

Copy in the University Library

A definitive copy of each set of publications or compositions successfully presented for the degree shall be submitted to the Examinations Office for deposit in the University Library.
APPENDIX 1 - Guidance on DMus submission

A DMus folio should demonstrate original and significant thinking in musical terms, and a high level of technical command in a variety of mediums. Where the composer is predominantly concerned with acoustic instrumental music, there should be evidence of extended structures such as symphonic work and carefully wrought music such as that associated with the string quartet medium, amongst contrasting work. Where the composer has concentrated on the development of other areas, such as mixed media, studio, ethnic or community approaches, the work should be of comparable quality in its field.

The folio should comprise:
(a) a list of works (and recordings) submitted;
(b) scores, primary documentation, electronic or recorded material;
(c) recordings of performances.
Rules governing the wearing of academic dress by undergraduate members of the University

1. Full academic dress shall consist of a black stuff gown of the approved pattern, worn with a dark suit and black shoes, for men, or a dark skirt with a white shirt blouse and black shoes, for women; women may also wear a dark coat and may wear a soft square cap of black cloth.

2. Full academic dress shall be worn on all ceremonial occasions.

3. Students shall wear a black stuff gown of the approved pattern:
   
   (a) In Halls of Residence, if so required by the regulations of the Hall;
   (b) If so instructed, at oral examinations and when called for interview by an officer of the University.

4. Graduate students are expected to conform to the above rules governing the undergraduate members of the University so far as they are applicable.

Rules governing the wearing of academic dress by graduate members of the University for ceremonial occasions

1. Bachelors shall wear a black stuff gown of the Cambridge B.A. pattern. The gown of Bachelors of Medicine may be of stuff or of silk.

2. Master's (including MSci and MEng) shall wear a black stuff or silk gown of the Oxford MA pattern, save that the sleeves shall be ended with rounded corners, and a slight concavity in the lower border without any nick in the side.

3. Doctors of Philosophy, Doctors of Education and Doctors of Medicine in undress shall wear a black silk gown of the same shape as that prescribed for Master's.

4. Doctors of Philosophy, Doctors of Education and Doctors of Medicine in full dress shall wear a scarlet cloth gown of the Oxford M.D. shape. The facing of the gown, to a width of three inches and a half, shall be in the colour proper to the degree as hereinafter prescribed. In the sleeves the cloth shall show only for six or eight inches from the point of the shoulder downwards, the remainder of the sleeves being finished in or trimmed with silk of the colour proper to the degree.

5. Doctors in particular faculties in undress shall wear a black silk gown of the same shape as that prescribed for Masters, but with the distinction of a triangular area of scroll work in black braid above each armhole.

6. Doctors in particular faculties in full dress shall wear a scarlet cloth gown of the Oxford M.D. shape, save that the sleeves shall be entirely of cloth. The facing of the gown, to a width of three inches and a half, shall be in the colour proper to the degree as hereinafter prescribed.

7. Graduates shall wear academic caps as follows:
   
   (a) Graduates shall wear square academic caps of the customary ‘mortar-board’ pattern; the caps of Masters and Bachelors being covered with black cloth and the caps of Doctors with black velvet; the tassels in all cases being of black silk.
(b) Doctors other than Doctors of Philosophy, Doctors of Education and Doctors of Medicine when in full dress may wear a Doctor’s bonnet of the Cambridge pattern, viz.: a flat broad-brimmed bonnet of black velvet with a narrow cord of gold at the junction of the crown and the brim.

8. Graduates shall wear hoods of the Cambridge pattern. The hoods of Bachelors shall be of stuff or silk; those of Masters and Doctors of silk. Hoods shall in all cases be of a registered colour; which colour shall be called University red.

9. Bachelors’ hoods shall be lined as far as the visible parts are concerned with silk of a lighter shade of University red.

10. The hoods of Bachelors of Medicine and Surgery shall be lined throughout with the said lighter shade of University red, and the lining shall be bound at the edge with white silk to the depth of three-quarters of an inch.

11. The hoods of Bachelors of Law shall be lined throughout with the said lighter shade of University red and the lining shall be bound at the edge with violet silk to the depth of three-quarters of an inch.

12. The hoods of Bachelors of Music shall be lined throughout with lavender silk. The hood shall be bound at the edge with lavender silk to the depth of three-quarters of an inch.

13. Masters’ hoods shall be lined throughout with white silk.

14. The hoods of Doctors of Philosophy, Doctors of Dental Surgery, Doctors of Education, Doctors of Education Psychology, Engineering Doctorates, Doctors of Medicine and Doctors of Social Science shall be lined throughout with dark violet silk, the same being used for the facing and sleeves of the full dress gown of the degree.

15. The hoods of Higher Doctorates shall be lined throughout with salmon-coloured silk, the same being used for the full dress gown of the degree.

**OFFICIAL COSTUME**

1. The Chancellor’s robe shall be of black-figured satin of the pattern and with the gold ornaments customary in Chancellors’ robes.

2. A Pro-Chancellor shall wear a black silk gown of the same pattern as the undress Doctor’s gown, but with the ornaments above the sleeves and the loop and button at the back worked in gold instead of black silk.

3. The Treasurer shall wear a similar gown with a further distinction in gold on the upper part of the facing.

4. The Vice-Chancellor shall wear a full-sleeved gown of black figured satin, with the sleeves lined in University red, parted in front and looped with two loops of gold braid on each side.
5. A Pro Vice-Chancellor shall wear a gown of the same shape as the Vice-Chancellor’s, but of black corded silk, looped and buttoned in gold similarly to the Vice-Chancellor’s.

6. The Registrar shall wear a gown of black corded silk of the pattern of the Masters’ gown, but braided on the facings and over the armholes.

7. The above officers shall wear academic caps of the customary pattern covered with black velvet; the Chancellor’s cap being distinguished, according to custom, by a gold tassel and gold braid binding, and the Vice-Chancellor’s by gold braid binding.

ROBE-MAKERS TO THE UNIVERSITY

(By appointment)
Messrs. Ede and Ravenscroft Ltd., 93 and 94 Chancery Lane, London, WC2A 1DU.
In accordance with the provisions of Ordinance 8, the following are specified as Academic Schools in the University:

**FACULTY OF ARTS**

Arts; Humanities; Modern Languages

**FACULTY OF ENGINEERING**

Computer Science, Electrical and Electronic Engineering, Engineering Mathematics; Civil, Aerospace and Mechanical Engineering

**FACULTY OF LIFE SCIENCES**

Biochemistry; Biological Sciences; Cellular and Molecular Medicine; Physiology, Pharmacology & Neurosciences; Psychological Science

**FACULTY OF HEALTH SCIENCES**

Bristol Dental School; Bristol Medical School; Bristol Veterinary School.

**FACULTY OF SCIENCE**

Chemistry; Earth Sciences; Geographical Sciences; Mathematics; Physics

**FACULTY OF SOCIAL SCIENCES AND LAW**

Economics, Finance and Management; Education; University of Bristol Law School; Policy Studies; Sociology, Politics and International Studies.
In accordance with the provisions of Ordinances 8 and 9, the following are specified as Primary Units within the Academic Schools of each Faculty. Where Senate has designated an individual Primary Unit or group of Primary Units as entitled to carry the title 'Department', this is also indicated.

**Faculty of Arts**

**School of Arts**  
Archaeology and Anthropology (Department) Film & TV (Department)  
Music (Department)  
Philosophy (Department)  
Theatre (Department)  
Centre for Academic Language & Development  
Centre for Innovation

**School of Humanities**  
Classics & Ancient History (Department)  
History (Department)  
English (Department)  
Religion and Theology (Department)  
History of Art (Department)

**School of Modern Languages**  
French (Department)  
German (Department)  
Italian (Department)  
Russian (Department)  
Hispanic, Portuguese & Latin American Studies (Department)

**Faculty of Engineering**

**School of Computer Science, Electrical and Electronic Engineering, and Engineering Maths**  
Computer Science (Department)  
Electrical and Electronic Engineering (Department) Engineering Mathematics (Department)

**School of Civil, Aerospace & Mechanical Engineering**  
Aerospace Engineering (Department)  
Civil Engineering (Department)  
Mechanical Engineering (Department)

**Faculty of Health Sciences**

**Bristol Dental School**  

**Bristol Medical School**
School of Veterinary Science
Centre for Comparative and Clinical Anatomy
Population Health Sciences (Department)
Translational Health Sciences (Department)

Bristol Veterinary School

Faculty of Life Sciences

School of Biochemistry

School of Biological Sciences

School of Cellular and Molecular Medicine

School of Physiology, Pharmacology & Neuroscience

School of Psychological Sciences

Faculty of Science

School of Chemistry

School of Earth Sciences

School of Geographical Sciences

School of Mathematics
School of Physics
Interface Analysis Centre
Centre for Nanoscience & Quantum Information

Faculty of Social Sciences and Law

School of Economics, Finance and Management
Economics (Department)
Accounting and Finance (Department)
Management (Department)

School of Education

School of Law

School for Policy Studies
Centre for Gender and Violence Research
Centre for Health and Social Care
Centre for Exercise, Nutrition and Health Science
Centre for Urban & Public Policy Research
Norah Fry Research Centre for Disability Studies
Children & Families Research Centre

School of Sociology, Politics & International Studies

Further information about Educational Partnerships, including the Regulations and Code of Practice for Educational Partnerships can be found on the Educational Support Unit webpages at

http://www.bristol.ac.uk/ess/support/edpart/