

## **Role description: Local Reviewer**

Local reviewers are responsible for undertaking robust and high-quality reviews of the deaths of people with learning disabilities.

In general, it is a reviewer in the area in which the person lived that will lead the review. If a person is in an 'out-of-area' placement, a reviewer from the area in which the person is registered with a GP will lead the review unless there are compelling reasons why this should not be the case (e.g. if the person has very recently moved and most information about them is held in a different area). In such circumstances, discussion is required between the sending and receiving areas to agree who should lead the review and how best to collaborate.

All reviews are undertaken using the secure web based LeDeR review system, with all review documents completed on-line and any additional case notes and supporting paperwork stored within the LeDeR review system.

### **Summary of responsibilities**

- Receive information about a person who has died for whom a review is required from the local area contact.
- To update core data collected at notification of the death.
- To conduct an initial review of each death.
- To contact family members of people with learning disabilities who have recently died to involve them in the review as appropriate.
- To conduct a multiagency review of a death if appropriate, involving collation of case documentation, holding a multiagency meeting at which potentially contributory factors leading to death are discussed, learning points, recommendations and action plan agreed.
- Maintain communication with the local area contact as appropriate during the course of the review to update on progress and highlight any problems.
- Write an accurate and concise report of the review and complete the required documentation.
- Submit the completed documentation to the local area contact via the LeDeR review system.
- To encourage a culture that values openness, honesty, rigour and challenge.

### **Specific skills and experience**

- A professional health or social care background with experience at a senior level.
- A thorough understanding of the needs of people with learning disabilities and their families.
- The ability to evaluate evidence and understand specialist terminology.
- Knowledge of pertinent legislation and guidance relating to the care of people with learning disabilities, including the Mental Capacity Act (2007) and the Equalities Act (2010).
- A questioning mind, able to probe further and challenge if necessary.
- Able to synthesise information, and to write reports based on robust evidence accurately and concisely.

- Excellent communication and interpersonal skills at all levels, including with recently bereaved family members.
- Stakeholder engagement skills and ability to build relationships with people at all levels of seniority.
- Enthusiastic and motivated to improve service provision for people with learning disabilities.
- IT literate.

**Values**

- Committed to reducing premature mortality of people with learning disabilities and their families.
- Committed to improving service provision for people with learning disabilities and their families.
- Committed to encouraging improvement through reflection and review of practice-related care.