



Please find below essential information regarding bookings taking place at the University of Bristol's Indoor Sports Centre. It is essential that all attendees read and comply with all the guidelines.

### Before you arrive

- All booking | activities must be confirmed and pre-booked through our online bookings system for badminton and classes if not part of a pre-programmed session to include club training.
- Student clubs you must register your interest to join the training session with the club captain or representative before showing up on site.
- Please follow Public Health England advice for good hygiene:  
<https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance>. As a minimum, attendees must wash their hands before coming onto site and as soon as possible when they leave
- Current guidelines are to check with the club if you require use of club equipment (for coordinator - any proposed use of club equipment must be included in your Covid compliant risk assessment).
- You will not be permitted entrance without a valid UCard so please check you have this on your person.
- Please bring a drink as the water machines are not currently available

### When you arrive

- Attendees should arrive as close to the starting time of the activity as possible. No changing rooms will be open, attendees must arrive ready to participate.
- Everyone must check in upon arrival at the reception area and then proceed directly to the booked activity
- Hand sanitiser stations will be available close to the court | studio entrance

### On site

- It is the activity co-ordinator/club captain that has a shared responsible for checking that everyone has scanned/signed in at the start of every session. Face coverings should be worn in the building enroute to your chosen activity
- On-duty staff are trained on how to cover First Aid incidents within social distancing guidelines. A supervisor will be on site if you have any questions or require assistance
- Please observe 2-metre social distancing measure wherever possible throughout your visit (unless you are with members of the same household)
- Please leave the activity area promptly at the end of your booking and exit the facility as per site instructions
- It is not possible to retain any lost property, consequently any items left on site will be disposed of daily
- Toilets will be open. It is strongly advised that all attendees wear a face covering throughout the building
- Please follow the directional signage in place

If you have any questions or concerns, please contact [seh-bookings@bristol.ac.uk](mailto:seh-bookings@bristol.ac.uk) who will direct your query onto the relevant staff team