

**Academic Integrity Awareness Course (AIAC) Appeal Form**

This form is for students wanting to appeal the requirement to attend an academic integrity awareness course in accordance with the Assessment Regulations.

**How to make an appeal**

You have 21 days (including weekends but not university closure days or bank holidays) from being informed you are required to attend an AIAC to submit an appeal.

**Completed forms should be submitted to the Student Resolution Service by email:** **student-appeals@bristol.ac.uk**

**Outcome of your appeal**

There are two possible outcomes to your appeal, either:

* Your appeal will be rejected and you must attend the AIAC; or
* Your appeal will be upheld and you no longer need to attend the AIAC.

**Advice and Support**

You may wish to contact the free and confidential Bristol SU Academic Advice Service for independent advice: [Bristol SU | A Union for all students](https://www.bristolsu.org.uk/support/academic-advice).

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| **Your Details** |
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| Name | Click or tap here to enter text. |
| Student Number (7 digit number on UCard) | Click or tap here to enter text. |
| Programme of Study | Click or tap here to enter text. |
| Year of Study | Click or tap here to enter text. |
| Email Address  | Click or tap here to enter text. |

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| **AIAC Details** |
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| Date you were informed of the requirement to attend an AIAC | Click or tap here to enter text. |
| Date of scheduled AIAC | Click or tap here to enter text. |

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| **Your Appeal** |
| **Please mark an ‘X’ next to the ground(s) upon which you are appealing**: * That the procedure was not correctly followed when making the decision [ ]
* That new evidence has come to light that was not available to the original decision maker which may have materially affected the decision [ ]
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| **Provide a summary of your appeal (maximum 200 words)**If you are applying on multiple grounds, please structure your summary to reflect the information you are providing for each ground. Click or tap here to enter text. |

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| **Supporting Evidence** |
| **List here any documents that you are attaching to support your appeal**. Clearly name all documents and use these names in your appeal. It is your responsibility to provide evidence that you feel is relevant to your appeal. All evidence should be written in English, or, if not, certifiably translated. The University will not seek evidence on your behalf. Click or tap here to enter text. |

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| **Declaration** |
| I declare that the information given in this form is true to the best of my knowledge and I have attached all relevant evidence that I wish to be considered to support my appeal. If any information on this form is not completed correctly the form will be returned which will delay the processing of the appeal. Signed:  Click or tap here to enter text. Date: Click or tap to enter a date. |