Title of the research project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nature/level of the project: (e.g. statement that it is part of your UG dissertation)

Institution: University of Bristol (Bristol, United Kingdom)

Researcher’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Researcher’s email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Participant Identification Number for this research: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PARTICIPANT INFORMATION SHEET**

*I would like to invite you to take part in my undergraduate* ***dissertation research project****. Before deciding to participate, please read this information sheet, to understand the purpose of this research and what is involved with participation. After you have had 48 hours to read this information sheet, I will send you the consent form. Please feel comfortable asking any questions if you would like more information or are unclear about aspects of the process.*

Who am I and what is the purpose of this Project?

I am a geography Student from the University of Bristol in the United Kingdom, currently working on my UG dissertation.

This research project aims to explore the challenges and opportunities of ……. I am interested in ……...…….

Why have you been selected to take part?

As you are a person who has………….

Do you have to take part?

Participation is voluntary, and you are free to withdraw at any time without providing a reason and any material will immediately be deleted/destroyed.

What will taking part involve?

The format of the research is ……….. This involves *……..(e.g. open-ended questions designed to lead to conversation and discussion)*. I am looking for insight of your experience, rather than directing you to a specific response. The interviews (of around ?? minutes) will take place via Microsoft Teams, whereby an invite will be sent to you.

How will the interviews be recorded?

I will record the audio for the purpose of writing a transcript of the interview. As soon as the audio recordings are converted to written transcripts the audio will be deleted. Quotes from the interview will be analysed in my project to present perspectives on ……...

Will I have an opportunity to view the transcripts?

On request I will email you a copy of the transcript within 72 hours of completing the interview. You will have the opportunity to check for any factual or transcription errors should you wish. If you wish to make a modification to the quote, a record of this will be made in the appendix of the dissertation. You may also request a summary of project results. If you would like to do so, the consent form requests permission to keep your contact details for longer, until after the analysis is complete. When the summary has been sent to you, your contact details will be deleted.

How is confidentiality maintained?

Names will be anonymized and any details that might identify participants, such as job titles will not be included in the project, to avoid identifying details of participants. The transcripts will refer to participants using an anonymised code. The key for this code will be secured as a hard copy in a separate location from the data to enhance security.

What happens at the end of the project?

The data from the anonymised transcripts will be deleted once the project is complete.

What are benefits of taking part?

While there are no immediate benefits or rewards for participation, your insight and personal experience provides an opportunity for others to learn more about the topic.

What are the risks of taking part?

It is not anticipated that participating will cause disadvantages or discomfort. If at any point the questions make you feel uncomfortable, you may withdraw at any time without giving a reason.

If you wish to make a complaint or raise any concern about the ethics of this research project, please contact me or the School of Geographical Sciences Ethics Committee ([geog-ethics@bristol.ac.uk](https://outlook.office.com/owa/geog-ethics@bristol.ac.uk):).

***Thank you very much for your time.***