

Black and White Digital Copying

Paper type & weight	Blank	A4 single sided		A4 double sided		A3 single sided		A3 double sided		Blank
		1 - 10K	10K +	1 - 10K	10K +	1 - 10K	10k +	1 - 10K	10K +	
Uncoated 80gsm	3p	6p	5p	9p	7p	11p	8p	17p	11p	5p
Uncoated / Coated 90 - 160gsm	4p	7p	6p	10p	8p	13p	10p	19p	13p	7p
Uncoated / Coated 170 - 350gsm	10p	13p	13p	16p	16p	22p	22p	28p	28p	16p
Labels (A4 sheet)		1 - 9 copies 50p each		10 + copies 40p each						
NCR sets B&W		17p per A4 sheet								

Full Colour Digital Copying (20% uplift per click charge for each pass of speciality toners, clear, silver, white)

Paper type & weight	Blank	A4 single sided		A4 double sided		A3 single sided		A3 double sided		Blank
		1 - 1K	1K +	1 - 1K	1K +	1 - 1K	1k +	1 - 1K	1K +	
Uncoated / Coated 80 - 160gsm	4p	19p	17p	34p	30p	30p	28p	53p	49p	7p
Uncoated / Coated 170 - 350gsm	10p	25p	25p	40p	40p	39p	39p	62p	62p	16p
Labels (A4 sheet)		1 - 9 copies 75p each		10 + copies 60p each						
NCR sets colour		28p per A4 sheet								

Poster and Banner Printing

Size	Colour Matt	Colour Gloss	Colour Laminated	Colour Canvas	Adhesive Wallpaper	Foamex Board	Roller Banner Print & Stand 800 x 2130mm	£115.00
							Roller Banner Print & Reconditioned Stand	£95.00
A0	£19.00	£23.00	£31.00	£45.00	£50.00	POA	Roller Banner Print Replacement (own Stand)	£60.00
A1	£15.00	£18.00	£23.00	£40.00	£45.00	£49.00	Cardboard Carrier Poster Tube	£3.75
							Plastic Carrier Poster Tube	£9.50
A2	£13.00	£15 .00	£19 .00	£38.00	£40.00	£40.00	A3 Tabletop banner (with graphic)	£20.00

Dissertation Printing & Binding

Colour / Black & White mixed 90gsm silk S/S A4	13p
Colour / Black & White mixed 90gsm silk D/S A4	22p
Hard back binding (with gold foil lettering)	£30.00
Soft binding	£5.00

Binding

Comb binding (350 sheets max)	Wire binding (250 sheets max)	Perfect binding A4 or A5 (minimum 30 copies)
First copy £5.00	First copy £5.00	£30 set-up
Further copies 70p each	Further copies 70p each	£1.00 each

Finishing

Booklets (folded/stapled) 48 pages max	8p
Booklets (square back fold/stapled) 96 pages max	10p
Score & fold / perforate (machine fed)	8p
Folding (standard)	3p per fold
Stapling (up to 100 sheets/over 100 sheets)	free / 20p
Acetates (alternatives are availble please enquire)	35p
Splendrlux A4/A3 (Cover / Postcard stock)	24p / 42p

Document Services

OMR marking (University only)	Please enquire
Large Format Scanning from	£7.50
Scanning 5p per side + £35 per hour prep	
Hand Finishing Priced per hour at £35	
<ul style="list-style-type: none">PerforatingScoring / NumberingCollating / PaddingEnvelope StuffingTrimming - Flyers and invites have a 20% cutting fee	

Business Cards

Business Cards	single sided	double sided
60 (minimum)	£20.00	£25.00
100	£23.00	£28.00
200	£28.00	£34.00
500	£43.00	£48.00
1000	£58.00	£68.00

University Corporate Stationery

UOB A4 Letterheads - 100gsm matt (set up fee of £10 for dept. details)	£70.00 per 500
UOB Comp Slips	£15.00 per 150
UoB logo place card	15p each
UOB Ceremonial logo place card	30p each
Name badges 90mm x 54mm - clip and pin	£1.20p each
Mailmerge - £25 1st database - £10 for additional Mailing fulfilment - POA	

There is a minimum charge of £5 per order. A proof will be charged at £5.00 each. If your job is not print ready, you may incur a pre-press set up fee. Effective from 1st December 2023. This supercedes any other pricelist. Prices subject to VAT where applicable.

Lamination

Size	1 sided	2 sided
A5 gloss	50p	65p
A4 gloss	90p	£1.25
A3 gloss	£1.50	£2.50
A5 perfect bound cov gloss	90p	N/A
A5 perfect bound cov matt	90p	N/A
A5 perfect bound cov soft	£1.02	N/A
A4 perfect bound cov gloss	£1.50	N/A
A4 perfect bound cov matt	£1.50	N/A
A4 perfect bound cov soft	£1.68	N/A

UoB Branded Items

Cotton Bags	£2.35
Plastic Folders	£4.00
Card Folders	£1.75
8GB USBs	£6.50
Lanyards Plastic holder	£1.00 30p
Pens	55p
Pencils	30p
A5 Pads	£1.75
Golf Umbrella	£19.95
Mug white / black	£4.95 / £5.95