What to expect

1) Registration

Register in our booking system, you need to do this every year. This year's registrations open Tuesday 24th September at midday. (We aim to approve your registration within 5 working days.)

2) Booking

Bookings open Tuesday 8th October at midday. Once your registration has been approved you can book courses in our booking system. [If you were allocated discount vouchers when you registered you can use them when booking.]

You will get an email confirming your provisional booking on the course, conditional on payment.

3) Payment

Your confirmation email will include instructions of how to pay. The easiest and quickest way is via our online shop.

4) Now you've got your place

5 weeks before the course:
You will receive a provisional course timetable.

2 weeks before the course:
You will receive an email with full **Joining Instructions**, that include all the key information on joining the course, the course timetable, and any pre-course work if applicable.

1 week before the course:
You will receive access to course materials on blackboard, and email instructions of how to access this. You can now try logging in to make sure there aren't any technical problems, and take a look at the course materials in advance if that is helpful to you.

On the day of the course:
Please login a little early to make sure you can join the live session OK. Contact the Short Course Team at short-course@bristol.ac.uk or 0117 455 5987 if you have any problems.

After the course:

- **Certificate** – One or two days after finishing the course you will receive a digital certificate.
- **Feedback** – Please complete the anonymous course feedback survey, this helps us to keep improving our courses. The survey will be open for one week starting from the last day of the course.
- **Continued access** – You will continue to have access to the materials on Blackboard for 3 months after the end of the course. You will receive a reminder email before you lose access.

https://www.bristol.ac.uk/medical-school/study/short-courses/