Bristol Model

Research Assistant job description



Start date	Interview date
w/c 29 March 2021	w/c 22 March 2021
Duration of role	Salary
200 hours	£9.50/hour
Working pattern	Number of roles available
Part-time during term time, with additional work to be carried out during vacation periods	2
Location	Deadline for applications
Remote working	12 midday, 11 March 2021
Fligibility	

Eligibility

To apply for the role of Research Assistant through the Bristol Model you must:

- be a current undergraduate student in the Faculty of Social Sciences and Law; OR
- be a recent graduate (within six months of graduation) of an undergraduate degree in the Faculty of Social Sciences and Law.

For further details, including a full list of eligible programmes, please visit our website.

1. Project overview

The roles will form part of an exciting co-produced research project with Black South West Network (BSWN), externally funded by the Office for Students (OfS) and Research England as part of the <u>Bristol Model</u> programme of work.

BSWN is a BME led infrastructure organisation, working for race equality across the South West. The roles will offer a valuable contribution to an on-going collaboration between UoB and BSWN – the Bristol Race Equality Network (BREN) - which aims to provide policy-makers and other stakeholders with the empirical evidence and other support required to develop policy and practice that can more effectively address race disparity in the region.

Previous work undertaken through this collaboration involved a mapping of the regional evidence available via the English Government's <u>Race Disparity Audit</u> as well as research exploring the impact of the coronavirus pandemic on people in ethnic minority groups in Bristol and the South West.

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This project will contribute to on-going work to identify and respond to the gaps in the existing data regarding race disparities in the labour market, education, criminal justice and health experience.

2. Role description

We are looking for two undergraduate students to work as Research Assistants during this phase of this project.

Role 1:

One Research Assistant will focus on developing a comprehensive map of the 'race equality space' in the city - including what race equality work is currently being done by public and voluntary sector organisations within the city, and by whom. This has been highlighted, by the Deputy Mayor among others, as a significant evidence gap which needs urgently addressing. The work would involve:

- some online investigation of the websites of local public and voluntary organisations
- some follow-up phone calls to key stakeholders to clarify the aims of this work

By the end of the role, the Research Assistant will have assembled a list of:

- what initiatives are being undertaken by which organisations
- what the key objectives of these initiatives are
- details of the key people involved

The format of the final outcomes will be decided in collaboration with the research project team and BSWN.

Role 2:

The other Research Assistant will undertake a review of existing quantitative race disparity data held at a regional level by the West of England Combined Authority, Bristol City Council and the Office of National Statistics (ONS). This will add to the work already undertaken on the Cabinet Office database, the Race Disparity Audit.

Together, these roles will provide valuable support to the work of the BREN by identifying the available evidence regarding the nature and drivers of race disparity in the South West, including helping to establish a baseline from which to evaluate initiatives introduced to address these and enabling more effective collaboration between different organisations working to achieve race equality in the region.

3. Person specification

Role 1:

Essential: Good communication skills

• Essential: Good IT skills

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- Essential: Experience using Teams, Zoom and other online engagement programmes
- Desirable: Experience of online or other interviewing
- Desirable: Experience in report writing

Role 2:

- Essential: Experience with and understanding of quantitative data
- Essential: Good IT skills
- Desirable: Experience with the generation of data charts in Excel and other programmes
- Desirable: Experience in writing reports or other outputs involving quantitative findings.

4. Overview of induction and ongoing support/supervision

The Research Assistants will be supervised by the Research Associate for the project, Angelique Retief, who will provide academic and research support. Angelique is a PGR student in the School of Policy Studies at the University of Bristol and also research and policy officer at Black South West Network. Dr Saffron Karlsen, Associate Professor in Sociology, will be the academic lead for the project.

5. Additional info

https://www.blacksouthwestnetwork.org/

For a detailed outline of the application process, tips for applying and links to application and interview support provided by the Careers Service see our <u>Bristol Model Research Assistant guidance document</u>.

Any questions please contact the Professional Liaison Network – fssl-pln@bristol.ac.uk