

Start date	Interview date
The exact start date is to be confirmed, but will likely be in September with the work carrying on during the autumn term (TB1)	w/c 2 August 2021
Duration of role	Salary
200 hours	£9.50/hour
Working pattern	Number of roles available
Part-time with the possibility for flexible working	2
Location	Deadline for applications
Remotely/from home.  While it is anticipated that most of the work will be conducted remotely, there may be the opportunity to participate in face-to-face meetings.  Students must be based in the UK for the duration of the role.	<b>12 midday, 22 July 2021</b>
Eligibility	
<p>To apply for the role of Research Assistant through the <a href="#">Bristol Model</a> you must:</p> <ul style="list-style-type: none"> <li>• be a current undergraduate student in the Faculty of Social Sciences and Law; OR</li> <li>• be a recent graduate (within six months of graduation) of an undergraduate degree in the Faculty of Social Sciences and Law.</li> </ul> <p>For further details, including a full list of eligible programmes, please visit our <a href="#">website</a>.</p>	

### 1. Project overview

*This section should include a summary of previous, current and future phases of the project, and an overview of the external partner organisation and the school/department in which the project is based.*

This project aims to create a digital interactive self-assessment tool that will aid businesses in the West of England with identifying their strengths and weaknesses in their readiness in the areas of: climate emergency, progressing innovation and workforce diversity and point to additional resources to address particular weaknesses.

The project will address the challenge of achieving transitioning towards an inclusive clean growth economy, with a focus on support that WECA could provide local businesses in terms of supporting their strategy development. It is embedded within WECA's overarching aim to achieve long-term and clean growth and aims to enhance work and productivity practices among SMEs.

## **2. Role description**

*In this section please describe the high-level objectives of the role, tasks and responsibilities (as bullet points), and intended outcomes.*

We are looking for two dynamic students to work on this project.

You will:

- Receive guidance on how to conduct the research.
- Undertake the research work as directed.
- Communicate regularly with and give updates to the academic lead and the Research Associate.
- Actively participate in the preparation of and during meetings with the project partner (WECA).

### **Role 1: Design, piloting, user testing of self-assessment tool**

Building on the output of the first two research assistantships, this role will work to design a pilot/draft version of a self-assessment tool for WECA, which will be taken to a workshop/focus group with local firms in order to trial/pilot the self-assessment tool and obtain user feedback for design improvements.

### **Role 2: Real-world cases of 'best practice'**

This role will focus on identifying use cases in the WECA region, i.e., cases where firms have been exceptionally successful in developing approaches to environmental sustainability, technology adaptation and/or workforce diversity. Additionally, the role-holder will seek to recruit these firms to also complete the survey/self-assessment tool.

The role-holders will produce a joint report comparing the findings from the design workshop/user feedback with how real-world improvements happened to gain insight into potential limitations as well as relevance of the tool.

## **3. Person specification**

*Outline any relevant experience, skills, qualifications and knowledge the successful applicant should have.*

The roles would suit students who are enthusiastic about the different types and forms of decision-support approaches for business strategy making decision support.

Successful candidates will demonstrate the following *essential* criteria:

- Has strong information gathering skills and is able to gather, assimilate and analyse information quickly and accurately, with a strong attention to detail.
- Has good written and verbal communication skills and is comfortable communicating in academic and business settings.
- Is reliable and self-motivated.
- Willing to engage in self-study to acquire new skills e.g. following tutorials to analyse qualitative and quantitative data as required.

In addition, **role 1** will require the successful candidate to undertake:

- Survey design, using state of the art software;
- Visualisation of results;
- Statistical data analysis.

**Role 2** will require the successful candidate to demonstrate:

- Qualitative research skills;
- Confident telephone marketing skills;
- Semi-structured interview experience.

#### **4. Overview of induction and ongoing support/supervision**

Students will have the opportunity for peer-to-peer exchange. Supervision will be provided by Dr Katharina Burger, supported by the Research Associate, who will provide ongoing support for this project.

#### **5. Additional info**

*Include here any relevant websites/documents/reading that would be helpful to applicants.*

The roles will require the successful candidates to work remotely and have access to a laptop or computer and internet connection. If you need support in any of these areas, please email [fssl-pln@bristol.ac.uk](mailto:fssl-pln@bristol.ac.uk) when you have submitted your application.

For a detailed outline of the application process, tips for applying and links to application and interview support provided by the Careers Service see our [Bristol Model Research Assistant guidance document](#).

Any questions please contact the Professional Liaison Network – [fssl-pln@bristol.ac.uk](mailto:fssl-pln@bristol.ac.uk)