**IAA Bristol Model Placement Awards Application Form**

The Impact Acceleration Account (IAA) Bristol Model Placement Award aims to enhance social sciences research impact and promote knowledge exchange in areas of untapped potential and strategic importance for the University of Bristol.

The Award is a placement and training scheme open to Early Career Researcher’s (ECR’s) interested in co-producing impact projects with local charities, community groups, social enterprises and government organisations.

Please refer to the IAA Application Guidelines for more information on:

[Eligible Costs](https://uob.sharepoint.com/:w:/r/sites/red/_layouts/15/Doc.aspx?sourcedoc=%7B57BB2858-7CF4-4A8C-85E1-25049BAFB71D%7D&file=UoB_ESRC_IAA_Guidelines_May%202023.docx&action=default&mobileredirect=true) (p.12 and p.13)

[Assessment Criteria](https://uob.sharepoint.com/:w:/r/sites/red/_layouts/15/Doc.aspx?sourcedoc=%7B57bb2858-7cf4-4a8c-85e1-25049bafb71d%7D&action=view&wdAccPdf=0&wdparaid=4779FDA4) (p. 9)

**What is involved in the IAA Bristol Model Placement Awards?**

* Co-design a social science impact project with an external organization based on existing research
* Research funding up to £8000 per project
* Placement can be full-time or part-time
* Placement duration 3-6 months
* The PLN will support the ECR to identify a suitable external organisation if required

Please ensure the following in your application form:

* All acronyms are explained
* Include a **Letter of Support** from the partner(s) describing their contribution to the project
* Worktribe reference number

All applicants must have approval from the Head of School before applying (including consideration of timing and buy-out).

Please send your completed application form together with relevant attachments to Jiangee Ching, Business Engagement Coordinator: [j.ching@bristol.ac.uk](mailto:j.ching@bristol.ac.uk)

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| --- | --- | --- | --- |
| 1. **Applicant NB: This section will be removed from the application for anonymised review** | | | |
| **Name** |  |  |  |
| **Department/School** |  |  |  |
| **Telephone** |  |  |  |
| **Email** |  |  |  |
| **Role in Project e.g. PI, Co-I, PhD student, Secondee** |  |  |  |
| **Please indicate your career stage:**  Early Career Researcher Mid-career Researcher Doctor Other | | | |
| **Worktribe project reference number:** | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **2. Project Title (will appear online)** | | | | | |
| **3. Dates** Applications must have a start date of at least three months after the submission date to allow for post-award administration such as budget codes, recruitment and contracts. If this is not possible, please contact [esrc-iaa@bristol.ac.uk](mailto:esrc-iaa@bristol.ac.uk). | | | | | |
| **Start Date:** | | | **End Date:** | | |
| **5. Non-academic partner(s):** | | | | | |
| **Name and department** |  | | **Turnover or other indication of size** |  | |
| **Organisation** |  | | **Telephone** |  | |
| **Address or website** |  | | **Email** |  | |
| **Role in project (e.g., secondee, collaborator)** |  | |  |  | |
| Do any of the people involved have a formal role, equity stake or other interest in the partner organisation(s)? Yes No If Yes, please provide details in a separate attachment | | | | | |
| **6. Need - Summary of your project proposal (max 500 words)**   * What real-world need are you aiming to meet and why is your project competitive to meet that need? * Briefly summarise your activities to be undertaken and append a 1-page work plan describing activity, deliverables, timescale. * What roles will you and your partner(s) take in the project? * Are there any ethical or data concerns relating to the project? How will you handle these? * Are there any risks specific to the project and what are your contingency plans? | | | | | |
| **7. Rationale - What will you have achieved by the end of the project? What will be different from how it is today? (max 500 words)**   * If applicable, what evidence do you have of user or market demand for your project outputs? * Describe the expected benefits and how these can be scaled up to deliver wider strategic benefit:   + The partner(s)   + The University and staff   + Any other beneficiaries or users (e.g., businesses, manufacturers, policy makers, practitioners, commercial users, direct beneficiaries) * How will any transformative effects of any outputs on the beneficiaries be evaluated/evidenced? | | | | | |
| **8. Sustainability - What are your plans and ideas for beyond the period of the project and/or any future collaborations? (Max 600 words)**   * Are there any background knowledge assets (this could be knowhow, data, methods, models, designs, software or inventions) already associated with the project (this may or may not be formally registered Intellectual property)? * How will you sustain or further develop the activity? * Explain your approach to actively incorporating diversity and inclusion principles within your team and project design. * Do you expect to generate any knowledge assets during the project? If yes, what would you/your partner like to do with them (e.g. share them with partners, publish them openly, use them for further research and teaching, protect them, commercialise them, etc.) * Is confidential information likely to be exchanged during the project? | | | | | |
| **9. Background on which this application is based (500 words max)**   * Briefly outline the link(s) between the underpinning research and your proposal. You may wish to use bullet points. * Briefly outline how your proposed project fits the IAA remit | | | | | |
| **10. Project Budget\*** | | | Description/detail | | Costs £ |
| **Directly Incurred** | Staff costs NB: This section will be anonymised for review Proposed | |  | |  |
|  | Travel | |  | |  |
|  | Equipment | |  | |  |
|  | Consumables | |  | |  |
|  | Other (please specify) | |  | |  |
| **Directly Allocated** | Investigators | |  | |  |
|  | Indirect costs | |  | |  |
|  | Estates | |  | |  |
|  | Technicians | |  | |  |
| **Total Project costs at 100% FEC (A)** | | | | |  |
| **Total Direct (invoiceable) Partner Contribution(s) (B)** | | | | |  |
| **Indirect, Estates and any other School Contribution\* (C)** | | | | |  |
| **IAA Award requested (A-B-C)** | | | | |  |
| \*NB Indirect and Estates costs are not eligible under the Impact Acceleration Award: they must be covered by the School or Department(s) hosting the project. The FEC should be available on Worktribe and be at Bid Submission or Bid Awaiting Response stage. We strongly recommend you work with your Faculty Finance team to complete the FEC and that you allow three weeks for this. | | | | | |
| **11. Partner Contribution (where applicable)** | | | | | |
| Partner name | (Partner one) | | (Partner two if applicable) | |  |
| Value of any Direct Contribution (B above) £ |  | |  | |  |
| Value of any in-kind Partner contribution £ | Details of staff time, equipment, facilities, data, and its estimated value | |  | |  |
| 12. Signatures to confirm this application has been seen and authorised | | | | | |
| Lead applicant | |  |  | | |
| Name: | | Signature: | Date: | | |
| Head of School | | | | | |
| Name: | | Signature: | Date: | | |
| If applicable, Incoming/Outgoing Knowledge Exchange Fellow | | | | | |
| Name: | | Signature: | Date: | | |
| Partner Organisation | | | | | |
| Name: | | Signature: | Date: | | |