
RESIDENTIAL & HOSPITALITY SERVICES

Car Parking Terms & Conditions

Information for Students

Students should not bring a car to Bristol unless it is essential, for example because of a disability. Bristol is a highly congested city and there are many restrictions on parking in place. The main University campus is contained within the Kingsdown Residents' Parking Scheme area (KRPS) and the majority of on-street parking in and around the campus is subject to residential permits, meters and time limits.

Sustainable travel is embedded within University culture and the University actively encourages the use of alternative methods of travel. Sustainable travel benefits your environment, your health and well-being as well as your finances. Information about your transport options can be found on our [transport for students' webpages](#).

The University offers a limited number of residential parking permits to students living in some University-allocated accommodation. Before bringing your vehicle to University-allocated accommodation, please ensure that you have applied for and obtained a parking permit. Permits will only be issued for cars that are adequately insured taxed and have an up to date MOT.

It is the responsibility of all permit applicants to ensure that:

All information provided on application forms and supporting documentation is to be true and accurate. Falsification of information will result in withdrawal of the permit/right to park.

Ensure the vehicle has a valid MOT, tax and insurance. Failure to do so will result in the permit being revoked.

There is no right of appeal against a decision not to issue a University parking permit. Unsuccessful applicants are able to resubmit an application, which will be reviewed at the next available opportunity.

Visitors

Visitors are only permitted to park if they purchase a Visitor Voucher using our Virtual Pay and Display signs, available in each car park. Restrictions apply – *see below*.

Visitors who hold Blue Badges can use the designated Disabled bays available at each Residence and are not required to purchase a Visitor Voucher.

Eligibility

A visitor is:

A University Member of Staff not based in those buildings associated with this Policy

Anyone who wishes to visit the University who is not a Member of Staff and has been invited to enter the campus by a University of Bristol Member of Staff or Resident.

Parking Restrictions

Visitors may only park in unmarked parking spaces and are not permitted to park in Disabled or Departmental car parking spaces.

Visitors who hold Blue Badges can use the designated Disabled bays available at each Residence.

Visitor's day and weekend charges

Charges to be £1.75 for two hours, £3.50 per session or alternatively £10 per day (8.30 am – 8.30 am) as below:

2 Hours	£1.75	08:30 – 14:00	Morning	£3.50	Day	£7.00	24 Hours	£10.00
		12:00 – 18:00	Afternoon	£3.50				
		18:00 – 08:00	Night	£3.50				

All our residents have the ability to book parking spaces by using our Virtual Pay and Display signs, available in each car park.

Enforcement and Penalties

All permit holders are required to conform to the terms and conditions outlined in this document for use of the Residential Campus Car Parks. Parking in the following manner is a breach of the terms and conditions of parking and may incur a Parking Charge Notice: These includes but are not limited to:-

Parking anywhere other than a clearly marked parking space for which the driver has a valid permit.

Parking on yellow lines, hatched areas, pavements, grass areas or areas marked for “emergency services”.

Parking which blocks the entry or exit or prohibits the access of any other vehicle or pedestrian.

Failure to display a valid permit clearly, so that details can be clearly seen, will invoke a warning. It is the responsibility of the permit holder to ensure that their permit is clearly visible at all times. Repetition of the offence will result in a Final Warning notice followed by revocation of permit and/or followed by disciplinary measures.

Residential parking permits can be withdrawn at the discretion of the Divisional Director in other cases of misuse with no further right of appeal.

Enforcement is undertaken in accordance with the Accredited Trade Association (IPC) “Code of Practice” and managed in partnership with Open Parking.

Any non-compliance as detailed in the Terms and Conditions of your permit may result in a Parking Charge Notice (PCN) being issued by University of Bristol authorised Open Parking staff. The parking enforcement team will regularly monitor all car parks. Although these individuals will always give as much help and guidance as they can, they have been advised that they must act when they see a vehicle parked in breach of these conditions.

For vehicles found to be in breach of these terms and conditions, the enforcement policy is to issue a Parking Charge Notice. The charge in 16/17 will be £100 (reduced to £60.00 for early payment).

Parking Charge Notices (PCN)

Open Parking is the company contracted by the University to pursue and progress recovery of any Parking Charge Notices. These are the responsibility of the vehicle user and any communication in respect of PCNs must be addressed to Open Parking as indicated on the notice.

If you feel that the PCN may have been unfairly issued, you may appeal the notice by filling in the relevant details at <https://payments.openparking.co.uk/parking>. The above rules and notes will be used to reach a decision, and Open Parking may consult with the University. If following the appeal process you are unhappy with the decision taken you may refer to the www.theias.org the Independent Appeals Service for parking on private land.

It is the responsibility of all permit holders to ensure that accurate and up-to-date details of their vehicles are registered with the Residences car parking team. Residential parking permits can be withdrawn at the discretion of the Divisional Director in other cases of misuse with no further right of appeal.

In the event of a serious breach of the terms and conditions or multiple breaches occurring at the same time, then revocation of parking rights may withdrawn with immediate effect.