

Bristol Student Community Partnership (BSCP) ONLINE

Minutes: Thursday, 19 February 2026.

Attendees

University of Bristol (UoB)

Hannah Quinn (HQ), Chief of Staff
Mark Aston (MA), Community Liaison Officer
Sam Hosseini (SH), Community Liaison Coordinator

University of the West of England (UWE)

John Loughlin (JL), Community Liaison Officer

Bristol SU

Lucy Pears (LP), Student Living Officer

Bristol Councillors

Cllr Guy Poultney (GP), Cotham (Chair)

Bristol City Council

Kurt James (KJ), Neighbourhood Enforcement
Collin Martin (CM) Private Housing

Community representatives

Fiona McVey (FM) – Chandos Road
Derrick Collier (DC) – Chandos Road
Dr. Jill White (JW) – Cotham Hill
Anthony Negus (AN) – High Kingsdown
Andrew Waller (AW) – Redland & Cotham Amenities Society
Harriet Bradley (HB) – Chandos Road

Bristol Waste Company

Alex McKie (AM), Community Engagement Officer

Landlords/Letting Agents

John Hickey (JH) – Landlord Representative
Pippa Barry (PB) – Penlane

Apologies

Steve Dale (UoB Senior Civic Partnerships Manager), John McWilliams (UoB Civic Engagement), Ben Pilling (Bristol SU), Victoria Hanley (Bristol SU Lettings), Gerry Rice (UWE Dean for Students), Cllr Mark Fodor, Cllr Fi Hance, Cllr Mohamed Makawi, Cllr Patrick McAllister, Cllr Paula O'Rourke, Cllr Serena Ralston, Cllr

Jerome Thomas, Onn Kee Davies (BCC PHS), Megan Davis (BCC NET), Naomi Jones (BCC NET), David Pemble (BCC Contract Management), Insp Jonathan Scott, PC Steven Dexter, PC Simon Topps, Sarah Burns (BWC), Nohelia Fernandez (BWC), (Clifton Down), Cllr Ani Stafford-Townsend, Central, Diana Swain – Chandos Road,

1. Welcome and Introductions

2. Minutes of Previous Meeting (Record)

AN refers from previous meeting not being mentioned in the minutes. AN to send these missed actions to GP.

Discussion around behavioural references from UWE still not being provided.

JL explains that meeting has taken place between UWE Community Liaison Office and accommodation team + legal team at UWE with progress being made towards providing behaviour references.

JH asks when the behavioural references from UWE would be available. JL confirms they will be available “from now on”. JH confirms that means from today, and JL replies, “yes”. JH PB asks for JL to provide a link to refer UWE students to so they can contact the University regarding references. JL to provide link.

3. Chair’s Update

- a. New Action Sheet
- b. Residents Groups response to proposed governance changes

Bins left on street – waste issues. GP refers to BCC meeting.

AN points out that point was made at last meeting that Operation Beech letter needs to be handed to students in any case and required rewording.

MA points out that the letter was reworded and sent o Fiona to be circulated among residents.

AN points out that action points should come under the agenda heading.

RESIDENTS:

AN we agree that the meetings are ineffective in their current form. Our recommendation would be to not have more meetings, but more effective ones. Looking to have agendas, mins and actions points coordinated in advance, so by next meeting the agency tasked with coming up with solution can come up with draft

response, so we have something tangible to discuss at next meeting, rather than going through the minutes of the last meeting. We don't need all agencies present, if we get the admin right.

AW suggests possibility of having an information hub on the UoB website where draft minutes can be posted very soon after the meeting has taken place. This would mean that agencies have actions a week after the meeting and can get on with them.

AN – The documents which we need are not just for mins and agenda, but action point as well need to be part of the agenda.

ACTION: CLO to explore info hub.

GP points out that UoB takes on entire clerical burden for this.

AW suggests that the meeting should be recorded. It would save a lot of minute taking and minutes would consist largely of action points rather than so much detail.

ACTION:

Draft minutes to be posted as soon as possible on BSCP 'hub' page with additional items and reports to be posted as they become available. Agenda and associated papers to be sent out as a single 'bundle' where possible.

All participants to check with stakeholders/line managers if they're happy for meeting to be recorded. Participants to feed this back by the end of the month.

4. Community Liaison (University of Bristol)

a. Update and Actions

MA refers to January residents update that was sent out and asks if there's any points from that update that residents wish to raise.

AN – It would be helpful if we could identify student community ambassadors for a particular area. Please could this be reconsidered.

MA explains decision to have the ambassadors working as a team rather than assigning them to particular areas. JW – Took a long time to find those 5, explains why it's been slow in getting it going.

AW asks for clarity on the role of the student community ambassadors, and whether they should largely be engaging with Residents Associations or other students.

MA explains that both are happening, refers to recent ambassador door knocking.

ACTION – Mark to circulate Student Community Ambassador JD.

5. Community Liaison (University of the West of England)

- a. Update and Actions
- b. Reports

JL explains that as he is new to the role, there will be far more to contribute on his part at the next meeting.

GP – Would be helpful if JL and MA could set aside time to discuss areas for collaboration and possibility of consistency in reporting across both Universities.

HB asks if residents could have a list of student HMOs from UWE?

JL explains that UWE don't have this info and rely on BCC for this.

6. Operation Beech (Avon & Somerset Police)

- a. Update and Actions

GP – As Sian is not here and all actions points have been completed, nothing to discuss.

7. Waste and Recycling (Bristol Waste)

- a. Update and Actions
- b. Students On The Move 2026 (Initial Discussion)

AM (BWC) provides a general update on Container refresh, edit to recycling system in Bristol, approved by BCC, waiting on timescales, not massive changes, but slightly different system and lots of info going out. Explains non-standards project – alternative collection for houses above shops, has also been approved. Waiting to hear on timescales for this.

AM - SOTM planning is underway. Move out plan will be similar to last year but evolving and finding major improvements. Planning ongoing and is likely to look similar. 6-8 weeks of door knocking

FM points out that it would be helpful for residents to also know what recycling schemes are available to students during this period. Also points out that more collections over the last weekend of SOTM period would be helpful as, big bins were often overfilled last year.

FM also asks if there has been any progress on recycling of kitchen goods?

ACTIONS

AM to provide info for residents and Penlane on this, and the Bristol SU take a plate scheme.

Discussion around all councils rolling out the simple recycling scheme, AM explains that this won't result in a massive change to how things are done in Bristol.

HB points out issue of broken bins and the failure of landlords to send right bins at right time.

AM explains that she was in HB's area last week and will be again next week to deal with this issue.

LP on the BSU Take a Plate scheme from last year – We managed to give out 4000 items that had been collected and given away to new students.

FM mentions that persistent waste issues have been raised at High Kingsdown. AM to look into this.

8. Neighbourhood Enforcement (Bristol City Council)

a. Update and Actions

KJ - Waste improvement project started on Whiteladies Road, working with commercial business to get commercial bins off streets. Really successful in getting over 700 commercial bins moved from highway. Data sharing, mapping noise areas. Working on message to landlords. AM and I looking at waste related data, what's needed available and can't be shared, what is useful for BSCP to see.

HB – problem in Chandos with bins on streets, out streets our small, big concentration of business on Chandos Road, bins are very obstructive, makes it difficult for disabled people and people with push chairs with all of the commercial waste bins outside business and restaurants.

GP – what is process currently for dealing with streets where bins are routinely left out all week?

KJ – Engagement team and UoB handing out letters. Letter is first stage of trying to change behaviour. We have to know who's in property to be able to take action against them.

AM – Falls under my remit, bins on streets we have template letter for, UoB can have. Letter is advisory, relies on residents having space for wheelie bins, so only so far it can go, would not be useful for anyone with steps leading up to property. More consideration needed.

ACTION: AM to provide this letter.

FM – can draft enforcement letter on waste be circulated to residents?

KJ – We don't have capacity to follow up on this in the team, letter will be issued and behaviour will improve for the most part, but no action can be taken beyond this any time soon.

ACTION: KJ to come back on circulating enforcement letter – who can and can't use it and when.

JH – my understanding was that we could not order extra bins if they are broken, because we don't live in the house and so it has to be students who do this. Will council take action if I was to send a list of addresses that need new bins?

AM – This has now been changed on the system so that as long as you have BCC account you can order bins to any address.

AM – currently assessing for a bin removal project to address properties that have too many bins. Commercial Airbnb properties should not have BCC bins, they have to pay for a commercial contract.

AM will feedback problems with ordering multiple bins to BWC.

9. Private Housing (Bristol City Council)

a. Update and Actions

AN – Licencing requirements are clear, but not enough inspection. Students themselves need to report on this.

ACTION: CM to feed this back to the team.

PB – agrees with AN's point on licencing requirements. Should be a route for the students to follow to hold landlords to account for not sorting this out.

HB also supports AN's point on licensing requirements.

AW to contact private housing to discuss some ideas on this issue.

ACTIONS: Private Housing update on information sharing, issues around ASB that the council is informed more broadly than PH on those locations, so planning can take this into account for new HMOs

10. Resident Reps

a. Update and Actions

b. Questions and Discussion

11. Governance Changes

a. Proposals and Residents Reps response

12. Dates of Future Meetings

Date of next meeting agreed as Thursday 11th June 2026.

GP to look into making BSCP an in-person meeting.

13. AOB

1	UWE to explore providing references for 2nd year students to landlords	INCOMPLETE
	<ul style="list-style-type: none"> ACTION: JL to provide PB with a link to refer UWE students to, to chase for references for landlords. (19/02/2026) 	
2	Information Hub	
	<ul style="list-style-type: none"> ACTION: UoB Community Liaison Office to explore the possibility of posting draft minutes from BSCP meetings within days of the meeting. (19/02/2026) ACTION: All BSCP participants to check with stakeholders/line managers that they approve of future BSCP meetings being recorded. (19/02/2026) 	IN PROGRESS
3	CLO to circulate the Student Community Ambassador job description. (19/02/2026)	COMPLETE
4	BWC information sharing for residents	
	<ul style="list-style-type: none"> ACTION: Alex McKie (BWC) and CLO to provide information to residents on recycling and donation schemes pertaining to student move out. (19/02/2026) ACTION: Alex McKie (BWC) to circulate 'Bins on Streets' template letter. (19/02/2026) 	
5	BCC information sharing	
	<ul style="list-style-type: none"> ACTION: Kurt James (BCC) to confirm options for circulating Bristol City Council's waste enforcement letter. (19/02/2026) 	
6	Licensing requirement for private HMOs	

	<ul style="list-style-type: none"> • ACTION: CM to feedback to Private Housing (BCC) on inspections for private HMOs to determine licencing requirements are being upheld. (19/02/2026) • ACTION: Private Housing (BCC) to provide an update on information sharing pertaining to planning for new HMOs. (19/02/2026) 	
7	BSCP Meeting Admin	
	<ul style="list-style-type: none"> • ACTION: CLO and Cllr Guy Poultney to confirm and distribute minutes by the end of February 2026. (19/02/2026) 	
8	Community Induction Module	
	<ul style="list-style-type: none"> • ACTION: HQ/CLO to circulate an update on the Community Induction Module and update on behavioural standards at other universities. (23/10/2025) 	
9	Flyposting	
	<ul style="list-style-type: none"> • ACTION: Agenda item on flyposting to be carried forward on to the agenda for the next BSCP meeting. (19/02/2026) 	