

Postgraduate Admissions Statement for MSc Teaching and Learning for Health Professionals



Awards available; Full and Part time PG MSc, Part time PG Certificate (Postgraduate Certificate) and Part time PG Diploma (Postgraduate Diploma).

This Admissions Statement applies to applications submitted for entry to the programme between 1 October 2019 and 30 September 2020.

It should be read in association with the [University Admissions Principles and Procedures](#) for Postgraduate programmes and the relevant [prospectus entry](#) for this programme.

Faculty Faculty of Health Sciences, Centre for Health Sciences Education	
Admissions team and contact details TLHP Office Faculty of Health Sciences 2nd Floor 39-41 St Michael's Hill Bristol BS2 8DZ	Website www.bristol.ac.uk/medical-education/tlhp/
	Email tlhp-office@bristol.ac.uk
	Telephone +44 (0)117 331 1851

Application deadline

Application deadlines can be found on the individual programme page within the [University course finder](#)

Admissions criteria

Academic requirements	Applicants are required to hold/achieve a minimum of an upper second-class honours degree in a relevant degree including (but not limited to) medicine, veterinary science, dentistry, pharmacy, biological sciences, psychology and social sciences, or a relevant professional qualification with at least two years' full-time (or equivalent part-time) professional experience. Preference will be given to candidates with excellent academic results in their undergraduate degree and demonstrated interest in clinical teaching through work experience, volunteering or research. Applicants should be able to access teaching opportunities within their current job.
	For information on international equivalent qualifications, please refer to our International Office website .
English language requirements	Profile A
	All applicants are required to have reached the required profile level of English language as specified by the University's English Language Requirements Policy prior to registration on to this programme.
Professional Experience	Applicants should currently be working in the health professions or a health service environment. Applicants should also be undertaking some form of teaching and/or support of learning and have (or be easily able to create) the opportunity to be observed in a teaching role. Applicants' current teaching, learning and assessment activities must be sufficient to enable them to complete the programme assignments.

Computer literacy	Applicants should also be computer literate, broadly equivalent to the standard of Digital Competence set by the European/International Computer Driving Licence.
Non-standard applications	We welcome applications from those with non-standard qualifications who can demonstrate knowledge, experience and skills developed in the workplace, or elsewhere, relevant to the programme of study. Please use your personal statement to provide further details. Non-standard applications will be considered by the Admissions Tutor(s) for the programme on a case by case basis.

Application process

Online application form

Applicants should complete the online application form, uploading all required documents directly. Further information is available on our [guidance for online applications page](#)

Applications will not be considered until **all** required documents have been uploaded. If you have already submitted an application, you can upload additional documents into the 'Post-submission uploads' section of the application form. Paper documents received by post, or electronic documents received by email, are only considered in exceptional circumstances.

Required and optional documents

✓	Two academic/professional references (minimum):	<p>Referees may be professional or academic but should be able to comment on the applicant's suitability for further training in teaching skills via this programme. Referees must be of a more senior grade to the applicant and have known them for at least six months. Referees who are also applying to the programme at the same time as the applicant are excluded.</p> <p>References should be submitted electronically by the referee, using the online reference form. Alternatively, scanned copies of the original reference document(s) can be uploaded by the applicant.</p> <p>References supplied with a personal contact email address will be accepted in exceptional circumstances, which must be explained within the reference.</p> <p>All references must be written, signed and dated on official letter headed paper from the referee's organisation. They must include the referee's full contact details, i.e. postal address, telephone number and organisation email address and must be dated within the last two years. A reference template is available to show the required format.</p>
✓	Degree certificate(s)	From first and subsequent degrees. We require colour scans of original documents and certified translations of documents issued in any language other than English.
✓	Academic transcripts	<p>From first and subsequent degrees. We require colour scans of original documents and certified translations of documents issued in any language other than English.</p> <p>Transcripts must list all subjects taken and grades achieved to date, with the grade scale clearly displayed in the transcript. Applicants must clearly state their current average grade in the online application form.</p>

✓	Personal statement:	Personal statements should highlight the motivation for applying for the course, and any relevant experience and/or skills.
✓	Programme specific personal statement requirements	Include details of how the programme will benefit your development and future career.
✓	English language certificates/other evidence	All applicants are required to have reached the required profile level of English language as specified by the University's English Language Requirements Policy
✓	TLHP supplementary application form	TLHP supplementary application form (can be downloaded for completion within the online application, and submitted with the other required documents).
Optional Documents		
Curriculum vitae (CV)		CVs might include details of other relevant qualifications to support an application. Please do not include any school (pre-university) certificates, unless specified above.

Selection process

Assessment of applications

Applications are considered throughout the year and there are normally two intakes, in September, and March, for the certificate. All applicants are considered in line with the University's [Admissions Principles and Procedures Policy](#) and [Equality, Diversity and Inclusion policy](#). Once a complete application has been submitted with all required supporting documents, it is considered by at least two members of staff using the following criteria:

Academic achievements

- Interest in, motivation for and commitment to continuing professional development, particularly in relation to education
- Current, past and potential future clinical teaching experience
- Interest in and motivation for increasing knowledge, skills and experience in teaching, assessing and support of learning in the health services, as described in the personal statement
- Evidence of ability to articulate views coherently
- Appropriateness of the chosen programme in relation to the candidate's job, grade, workplace, declared interests and aspirations
- Referee statements in relation to the candidate's suitability for the chosen programme

Some organisations may reserve and pay for a set of places on the programme, and named applicants are given priority in terms of the start date required by their sponsor.

Interviews

Interviews do not form part of the selection process, although we sometimes contact applicants to further clarify their application.

Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into the application. If there is a deadline by which applicants must accept an offer of admission or pay a deposit, this will be stated in the offer letter.

Offers

Offers will typically be made in line with the academic requirements set out above. Offers made may be conditional or unconditional. An unconditional offer will be made to applicants who have already met the conditions and provided evidence that conditions have been met. Where academic or language requirements have not yet been fulfilled, applicants will receive a conditional offer outlining the requirements that must be met.

If an applicant is not selected to receive an offer for the course to which they have originally applied, we may offer the opportunity to be considered for an alternative programme in a related subject area. In such cases applicants will receive an email notification providing any alternative course options and asking whether they wish to be considered for these. It may be necessary for applicants to submit additional documentation in order for the application to be fully considered for an alternative programme. Details of the documentation required can be found in the admissions statement for the relevant programme.

Deferrals

Deferred entry is available for this programme, subject to agreement by the relevant Admissions Team. Please contact tlhp-office@bristol.ac.uk to make a formal request.

Additional information

Extenuating circumstances

If your education has been significantly disrupted through health or personal problems, disability or specific difficulties within your studies, you can submit an [extenuating circumstances](#) form as part of your application.

The information provided will be treated confidentially and will help us to assess your academic performance fairly considering your circumstances.

Academic Technology Approval Scheme (ATAS)

An ATAS certificate is not required for this programme.

Visa

International students coming to the UK to study the full-time MSc must apply for a student visa. Tier 4 student visa guidance notes are available on the [University website](#). For the modular Certificate, Diploma and MSc programmes, these are part-time, modular programmes, and, as such, Tier 4 student visas are not available for international students wishing to study on this programme. Please contact [Student Visa Services](#) for advice.

Fees and Deposits

Fees

Annual tuition fee for 2020/21 if available on the relevant [prospectus entry](#) for this programme.

Deposits

International self-funded students accepting a place on a taught postgraduate programme are required to pay a deposit of £1500. Further information is available on [how to pay programme deposits](#). Further information will also be provided in the offer letter to successful applicants. The deposit is non-transferable and non-refundable except under the circumstances outlined in the [International Deposits Refund Policy](#).

Sponsored Students

Sponsored students are not required to pay the deposit but will need to upload a copy of their sponsorship letter using the 'Post Submission Uploads' section of the online application.

Version 1.0	Created September 2019
Version 1.1	<p>Updated. December 2019. Entry requirements changed from <i>a relevant first degree (or international equivalent) from a recognised institution (usually equivalent to an upper second-class degree) or a relevant professional qualification with at least two years' full-time (or equivalent part-time) professional experience. Applicants should be able to access teaching opportunities within their current job.</i></p> <p>to</p> <p><i>Applicants are required to hold/achieve a minimum of an upper second-class honours degree in a relevant degree including (but not limited to) medicine, veterinary science, dentistry, pharmacy, biological sciences, psychology and social sciences, or a relevant professional qualification with at least two years' full-time (or equivalent part-time) professional experience. Preference will be given to candidates with excellent academic results in their undergraduate degree and demonstrated interest in clinical teaching through work experience, volunteering or research. Applicants should be able to access teaching opportunities within their current job.</i></p>