Postgraduate Admissions Statement

MSc Oral Medicine

Programmes covered

MSc Oral Medicine.

Applicants should also refer to the relevant prospectus entry for further programme details. This admissions statement should be read in association with the <u>University Admissions Principles</u> and <u>Procedures for Postgraduate Taught Programmes</u>.

Faculty

Faculty of Health Sciences

Admissions team and contact details

Senior Postgraduate Admissions Administrator Faculty of Health Sciences Room 15 1st Floor 39-41 St Michael's Hill Bristol BS2 8DZ Email: fohs-pgadmissions@bristol.ac.uk Telephone: +44 0117 331 1676

Admissions cycle

2017

Application process

Online application

Applicants should complete the online application form, uploading all required documents directly into the application form. Guidance on uploading documents can be found in the <u>How to Apply</u> <u>FAQs</u>.

Applicants should make every effort to choose the correct programme in the application form by reading the prospectus entry and admissions statements fully. Applicants should contact the relevant Admissions Team if clarification is required.

Application Deadline

There is an application deadline for this programme, which is displayed on the individual programme page within the <u>University course finder</u>.

Required documents

All documents must be translated into English. Degree certificates and transcripts should be certified copies and list subjects taken and grades/degrees achieved. If your degree is not yet complete, please provide transcripts of subjects taken and marks achieved to date. All documents must be uploaded into the online application form unless otherwise noted. Applicants who have already submitted an application can upload additional documents into the 'Post-submission uploads' section. You can find information about how to upload documents to your application form in our <u>How to Apply FAQs</u>.

Required documents for this programme are:

- Two references (minimum).
- Degree certificate(s) from first and subsequent degrees: We require a Certified Copy of your degree certificate(s) and certified translations of documents issued in any language other than English.
- Academic transcript(s) from your first and subsequent degrees: We require colour scans of original documents and certified translations of documents issued in any language other than English. Transcripts must list all subjects taken and grades achieved to date, with the grade scale clearly displayed in the transcript. Applicants must clearly state their current average grade in the online application form.
- Certificates for any additional professional qualifications.
- Personal statement.
- English language certificates: If English is not your native language and your undergraduate degree was not in an English-speaking country (please see the English Language Requirements for a list of English-speaking countries).
- Evidence of external funding, if appropriate.
- Curriculum Vitae (CV): CVs might include details of other relevant work experience and qualifications to support an application. Please do not include any school (pre-university) certificates, unless otherwise specified above however evidence of postgraduate qualifications, is required.
- Copy of your current passport. If you do not have a passport, please contact the Admissions Team as above.

Interviews

Shortlisted applicants will be invited to interview, which will either be held in person or via Skype.

Correspondence with applicants

Applicants will normally receive communication via email to the email address used to set up their application form account. Applicants should ensure that this profile email address is kept up-to-date.

Admissions criteria

Academic entry requirements

Bachelor of Dental Surgery or equivalent. Applicants should provide evidence of recent clinical activity within dentistry.

For information on international equivalent qualifications, please see our <u>International Office</u> website.

English language criteria for non-native English speakers

For applicants whose first language is not English, it is necessary to achieve a minimum score in an approved English language test specified in Profile B of the <u>University's English Language</u> <u>Requirements Policy</u>. You can find information about the University of Bristol's Pre-Sessional English courses at the <u>Centre</u> <u>for English Language and Foundation Studies website</u>.

Reference criteria

Two references (minimum): Academic or Professional references, where at least one must be a professional reference from your most recent employer, should be submitted electronically by the referee, using the online reference form. Alternatively, scanned copies of the original reference document(s) can be uploaded by the applicant.

Uploaded references must be written, signed and dated on official letter headed paper from the referee's organisation. They must include the referee's full contact details, i.e. postal address, telephone number and organisation email address.

References supplied with a personal contact email address will not be accepted unless under exceptional circumstances, which must be explained within the reference. All references must be dated within the last two years.

Additional References: Applicants are welcome to upload additional references to further support an application. Professional references from work experience in a related field and/or industrial placements can help an application.

Personal statement criteria

The personal statement should provide an explanation of why you wish to study for the programme, your clinical experience to date that demonstrates a basis to successfully engage with the programme and how you feel the programme will benefit your development and future career.

Additional requirements

The UHBristol NHS Trust and North Bristol Trust requires that all those who are granted access to patients must have evidence of immunisation against infectious diseases and Disclosure and Barring Service (DBS) clearance prior to commencing the clinical sessions within the Trust premises. Students on this programme will require a honorary contract with the Trust.

Applicants are required to provide evidence that they have all necessary immunisations as required by the NHS Trust. A full list of immunisations required and acceptable evidence is provided below. Evidence of immunisations must be submitted by **29**th **September 2017**

MMR	 Either: Evidence of 2 x MMR vaccinations or, Evidence of Immunity to Measles, Mumps and Rubella
Нер В	 3 x Hep B vaccines and Blood results showing Immunity 5 year booster (may be required- due 5 years after immunity)

Chicken Pox	 Either Verbal history of disease or Blood test showing immunity or Evidence of Chickenpox vaccination within last 10 years
ТВ	 Either BCG Scar or Proof of vaccination If coming from a country outside of the UK a blood test will be required (each case to be assessed by Occupational Health on individual basis- can only be done once been in the UK for 6 weeks)
EPP	 Exposure prone Procedure bloods (IVS) Hep B Hep C HIV These bloods must be done for all students and must be completed in the UK, with no period of working abroad having been completed after they were taken (Note these bloods take a minimum of a week to be processed, so must be done at least a week before individuals are due to commence EPP work)

Applicants must also provide evidence of satisfactory DBS clearance prior to commencing the clinical sessions within the Trust premises.

International applicants will be required to provide a satisfactory Police check/Certificate of Good Conduct from their home country (with a certified translation into English if necessary). This requirement will be included in the conditions of any offer that is made, and will need to be satisfied before the applicant's place on the programme can be confirmed.

Basic computer skills and access to a PC with internet connection are required.

Selection process and offers

Selection process

All applications are considered in accordance with the <u>University's policy on equality and diversity</u>. The University of Bristol upholds the principles of equality and diversity, respect and dignity. Candidates are not discriminated against on the grounds of race, ethnicity, nationality, gender, sexuality, religion or belief, disability, health or age.

Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into their application.

Deferrals

Deferrals are not permitted for this programme. Applicants are encouraged to re-submit their application for consideration in the following year.

Deposits

International self-funded students are required to pay a deposit of £1000. You can pay this deposit online at http://bris.ac.uk/online-payments/deposits using a credit or debit card. Alternatively you can pay through our PaytoStudy account at www.bristol.ac.uk/paytostudy. PaytoStudy is an international payment solution which offers competitive exchange rates. Where PaytoStudy has a local bank account, all wire fee charges will be eliminated and you will be able to pay in your local currency to a local bank account.

The deposit is non-transferable and non-refundable except under the circumstances outlined in the International Deposits Refund Policy which is available at:

<u>http://www.bris.ac.uk/academicregistry/office/policies/idrp.html</u> You may pay your deposit in advance of meeting the conditions of your offer. If you subsequently fail to meet the conditions attached to your offer and are therefore rejected from your course on academic grounds then a refund will be made to you. To make the payment you will need your student number which you will find in your offer letter.

ATAS

An ATAS certificate is not required.