

## Undergraduate admissions statement

This statement should be read in conjunction with the University's admissions principles and procedures.

**Year of admissions cycle:** 2014

### **Courses covered:**

BA Ancient History (V110)  
BA Classical Studies (Q810)  
BA Classics (Q800)

Joint Honours (offered in conjunction with other Schools)  
BA English & Classical Studies (QQ38)

## Admissions process

### **1. Admissions team**

Applications assessed by centralised team in close co-operation with Admissions Tutor/s.

### **2. Application assessment methods**

All applications are considered on an equal basis. Applications are not segregated by the type of educational institution attended. All applications are acknowledged by email on receipt (starting in mid-September), to establish contact and inform the applicant of the process to be followed.

Occasionally, the Admissions Office may seek further information from an applicant or their referee when there is an apparent mistake on or omission from the UCAS application that prejudices their application.

All applications are allocated scores based on their academic record (achieved and/or predicted), weighting GCSEs as 40% and A-levels (or equivalent qualifications) as 60%. Where the personal statement and reference are also scored, the weighting for this is as follows:

- Academic score: 30% (10% GCSE, 20% A-levels)
- Personal statement and reference (combined): 70%

Applications will be assessed on the basis of their UCAS application only; we cannot take into account any additional information received from an applicant or institution, unless we have requested it.

*Applicants are not discriminated against on the grounds of race, ethnicity, nationality, gender, sexuality, religion, disability, or age.*

### 3. Interview or visit day

Applicants who have received an offer will normally be invited to a Visit Day. This provides the opportunity to see the city and the university, and to ask questions about the teaching programmes and other aspects of student life in Bristol.

While attendance at a Visit Day is strongly encouraged, it is not obligatory and plays no role in the selection process; it is also recognised that not all applicants will be able to attend.

### 4. Correspondence with applicants

All correspondence relating to an application's status will be sent by email.

All applicants should be contacted when we receive their application, to establish contact and inform the applicant of the process to be followed. Applicants will then be notified if their application has been successful or unsuccessful, or to inform them that their application has been assessed but that we will not be able to make a final decision until later in the cycle.

Applicants who receive an offer will receive an invitation to a visit day.

### 5. Deferred applications

We will consider applications for deferred entry. However, deferred applicants should be aware that, in fairness to other applicants in the following cycle, we can only make a limited number of deferred offers in each cycle.

Applicants are expected to describe briefly in their personal statement how their "gap" year might subsequently benefit their university career. Preference may be given to those with a clear and relevant academic purpose or with significant health or personal issues.

## Criteria for assessing applicants

### 1. Academic entry requirements

The academic entry requirements for each individual programme can be found in our online prospectus: [www.bris.ac.uk/prospectus/undergraduate/2014/](http://www.bris.ac.uk/prospectus/undergraduate/2014/)

We would consider applicants with alternative equivalent qualifications to those listed in our online prospectus. Further information on other qualifications, including international qualifications, is available at: [www.bristol.ac.uk/international/countries](http://www.bristol.ac.uk/international/countries)

A-level General Studies and Critical Thinking are not considered towards offers or academic assessment.

**Please note**- cross school/joint honours course may have different subject and/or grade requirements that must be met. Prospective applicants are therefore advised to look carefully at the information provided in the online Undergraduate Prospectus, for requirements specific to your intended course of study.

## 2. Additional academic criteria

A Level subject requirements:

- Classics: all applicants are required to show linguistic ability such as a GCSE language with a good pass
- History, Ancient History, English Literature, History of Art, Philosophy, or Religious Studies are an advantage.
- Ancient History: no A Level subject requirements but Ancient History, Classical Civilisation, English Literature or History are an advantage.
- English/Classical Studies: an A in A Level English Literature is required.

We take an applicant's record at GCSE into account, but there are no specific requirements and we recognise that an applicant's academic abilities may improve significantly subsequent to GCSE.

**Please note** – cross school/joint honours programmes may have additional/different requirements specific to the particular course of study. Prospective applicants are therefore strongly advised to refer to the Admissions Statements provided by partner Schools for the intended course of study.

## 3. Personal statement criteria

We will check the personal statement and reference for evidence of mitigating circumstances. In some cases we may need to refer to the personal statement and reference to differentiate between applicants with very similar academic profiles. If this is the case, then the criteria will include the following:

- interest in and commitment to the subject;
- relevant reading or research beyond the A level syllabus;
- appropriateness of the chosen Bristol course to the candidate's prior education and extracurricular experiences;
- clear thinking and understanding, problem solving and analytical skills, and creativity;
- grammatically correct, clearly structured, and stylishly written English;
- self-motivation and management;
- responses to opportunities and challenges faced.

The criteria stated above can be demonstrated through both academic and non-academic means. They are designed to be equally applicable to students regardless of educational background or previous formal educational experience of the ancient world. Applicants not presenting a formal qualification in the ancient world should be able to demonstrate their interest in the subject through other means, e.g. independent reading, museum visits.

Candidates applying for joint degrees should, in addition to the above criteria, be able to demonstrate awareness of links between the two halves of their chosen degree scheme.

**Please note** – cross school/joint honours programmes may have additional criteria specific to the partner school. Prospective applicants are therefore strongly advised to refer to the Admissions Statements provided by partner Schools for the intended course of study.

#### **4. Reference criteria**

The reference will be included in the assessment of the Personal Statement, with the following taken into account:

- Applicant's motivation
- Applicant's ability to work independently
- Applicant's powers of analysis and expression
- Ways in which the applicant's performance does not reflect their ability, e.g. educational/special circumstances

The School of Humanities is aware that some applicants (for instance, mature students) may well have referees with less experience of the UCAS system. Whilst all candidates should try to ensure they have a reliable and informed referee, the School will endeavour to ensure that a poorly written reference does not significantly disadvantage an applicant.

#### **5. Additional Tests**

No tests are currently used as part of the selection process for Classics and Ancient History.

In the event that the department should require the submission of a piece of written work in support of an application, the reasons for the request will be explained and pertinent directions given.

#### **6. Interview**

Applicants are not interviewed, aside from mature applicants applying after five years or more have elapsed since taking A-levels or equivalent. These interviews typically take place in the New Year.

All interviews are conducted by two members of staff, at least one of whom is trained in fair and effective recruitment techniques. All interviews are undertaken in accordance with the University's policy on equal opportunities.

The purpose of the interview is to assess whether the applicant currently has the necessary skills and capabilities to pursue a degree programme in Classics and whether the course is appropriate to the applicant's interests and aspirations.

There is no testing of the applicant's subject-specific knowledge but s/he will be given the opportunity to discuss and debate their interests.

The principal assessment criteria are an applicant's interest in and commitment to the subject, his/her capacity for clear thinking and oral expression, for the critical analysis of arguments and evidence, and for working independently at degree level.

#### **7. Mature applicants**

Mature applicants applying before five years have elapsed since taking A levels (or equivalent) will normally be treated as above. Where more than five years have elapsed, mature applicants will normally be expected to have successfully completed an Access course or equivalent qualifications and/ or employment history may in some instances be taken into account.

We will invite selected applicants to interview OR to complete a short piece of written work in order to assess their academic potential and ascertain their level of commitment to the academic study of the subject(s).

## **8. International applicants**

International applicants will be subject to the criteria as detailed here:

[www.bristol.ac.uk/international/countries](http://www.bristol.ac.uk/international/countries)

We also consider applications through the Common Application system, and the same criteria and assessment used for UCAS applicants are applied.

## **9. English Language requirements for non-native speakers**

All applicants are required to demonstrate that they have sufficient ability to understand and express themselves in both spoken and written English in order to benefit fully from their degree course.

English Language requirements can be found in the Undergraduate Prospectus and at: [www.bristol.ac.uk/ug-language-requirements](http://www.bristol.ac.uk/ug-language-requirements)

The specific IELTS standard required for this programme can be found in our online prospectus:

[www.bristol.ac.uk/prospectus/undergraduate/2014](http://www.bristol.ac.uk/prospectus/undergraduate/2014)

## **10. Contextual information**

We take a holistic approach to all applications, ensuring that the educational and social context in which an applicant applies is taken into consideration, where supported by clear evidence that this may have adversely affected academic achievement. This may include time spent in Local Authority care, information about which is provided in the UCAS application. Such applications will have one grade lifted for their academic score: e.g. an AAB applicant will be awarded the same academic score as an AAA applicant. Applicants still need to satisfy specific subject requirements.

We also consider evidence of clear motivation to study. This may include attendance at a University summer school, a targeted Access Scheme (such as Access to Bristol or Realising Opportunities), or participation in other higher education outreach activities.

We do not take the following into consideration when making admissions decisions: the school type attended by an applicant, or whether an applicant's parent has any experience of higher education.

## **Offers**

Typical offers for A-levels and other UK qualifications can be found in the entry data in the online Undergraduate Prospectus. Offers to applicants with non-standard qualifications will be made equivalent to the published A-level offer.

We may make lower offers based on whether an applicant is deemed to have experienced educational disadvantage, as defined in section 7.5 of the University's admissions principles and procedures.

## Other

### 1. Transfers

Requests for transfers to our courses may be made from suitable applicants from other degree programmes within the University at the end of Year One.

Generally we will not consider request for direct entry into the second year of these programmes as there are several core units taught in the first year that external applicants will not have completed.

### 2. Additional information

Not applicable.

## Contacts for enquiries

Any enquiries should be addressed to the Undergraduate Admissions Office: arts-ug-admissions@bristol.ac.uk or +44 (0)117 928 8147.