Postgraduate Admissions Statement for

MSc Social Work

This Admissions Statement applies to applications submitted for entry to the programme between 1 October 2020 and 30 September 2021.

It should be read in association with the University Admissions Principles and Procedures for Postgraduate programmes, the relevant prospectus entry and general application guidance.

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<th>Required and optional documents</th>
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<td>✓ One academic reference (minimum) and one work reference (minimum) from a social care related job / voluntary experience</td>
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<td>✓ Degree certificate(s) and academic transcripts</td>
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<td>✓ Personal statement</td>
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### Selection process

#### Assessment of applications

All applicants are considered in line with the University’s Admissions Principles and Procedures Policy. Once a complete application has been submitted with all required supporting documents, it is considered by at least two members of staff using the following criteria:

- Academic preparedness
- Good standard of written English
- Relevant learning from work and life experience
- Understanding of social care, social work and appropriate personal and intellectual qualities
- Understanding of, and commitment to, the values and ethics of social work.

#### Interviews

Shortlisted applicants will be invited for interview. The purpose of the interview is to assess whether the applicant has the necessary skills and capabilities to pursue the chosen postgraduate programme, and whether the programme is appropriate to the applicant’s interests and aspirations.

If required, interviewees based overseas will normally be interviewed by telephone or Skype.

#### Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into the application. If there is a deadline by which applicants must accept an offer of admission or pay a deposit, this will be stated in the offer letter.

#### Offers

Offers will typically be made in line with the academic requirements set out above. Offers made may be conditional or unconditional. An unconditional offer will be made to applicants who have already met the conditions and provided evidence that conditions have been met. Where academic or language requirements have not yet been fulfilled, applicants will receive a conditional offer outlining the requirements that must be met.

If an applicant is not selected to receive an offer for the course to which they have originally applied, we may offer the opportunity to be considered for an alternative programme in a related subject area. In such cases applicants will receive an email notification providing any alternative course options and asking whether they wish to be considered for these. It may be necessary for applicants to submit additional documentation in order for the application to be fully considered for an alternative programme. Details of the documentation required can be found in the admissions statement for the relevant programme.

#### Results deadline

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Version 1.0 | Date 1 September 2020
Applicants who receive a conditional offer will be required to submit all final results to meet their offer conditions to sps-pgadmissions@bristol.ac.uk to notify the admissions team as soon as possible.

### Deferrals

Please email sps-pgadmissions@bristol.ac.uk to request a deferral

### Additional information

#### Extenuating circumstances

If your education has been significantly disrupted through health or personal problems, disability or specific difficulties within your studies, you can submit an extenuating circumstances form as part of your application.

The information provided will be treated confidentially and will help us to assess your academic performance fairly considering your circumstances.

#### Academic Technology Approval Scheme (ATAS)

An ATAS certificate is not required for this programme.

#### Visa

International students coming to the UK to study full-time may need to apply for a student visa. Tier 4 student visa guidance notes are available on the University website.

### Fees and Deposits

#### Fees

Annual tuition fee are available on the relevant prospectus entry for this programme.

#### Deposits

International self-funded students accepting a place on a taught postgraduate programme are required to pay a deposit of £1500. Further information is available on how to pay programme deposits. Further information will also be provided in the offer letter to successful applicants. The deposit is non-transferable and non-refundable except under the circumstances outlined in the International Deposits Refund Policy.

#### Sponsored Students

Sponsored students are not required to pay the deposit but will need to upload a copy of their sponsorship letter using the ‘Post Submission Uploads’ section of the online application.