# Postgraduate Admissions Statement for



## MSc Dental Implantology

Awards available; MSc, PG Diploma (Postgraduate Diploma), PG Certificate (Postgraduate Certificate).

This Admissions Statement applies to applications submitted for entry to the programme between 1 October 2019 and 30 September 2020.

It should be read in association with the <u>University Admissions Principles and Procedures</u> for Postgraduate programmes and the relevant <u>prospectus entry</u> for this programme.

#### Faculty

Faculty of Health Sciences, Bristol Dental School

Admissions team and contact details Programme Co-ordinator Bristol Dental School Lower Maudlin Street Bristol BS1 2LY Website www.bristol.ac.uk/dental/

Email dentimplant-office@bristol.ac.uk

Telephone +44 (0)117 342 4439

## **Application deadline**

Application deadlines can be found on the individual programme page within the University course finder

Admissions criteria		
Academic requirements	<ul> <li>Applicants must hold/achieve a minimum of:</li> <li>BDS or equivalent United Kingdom General Dental Council registerable dental qualification.</li> <li>Two years' experience after completion of an undergraduate degree.</li> <li>Preference will be given to applicants whose postgraduate activity demonstrates a clear interest in dental implantology.</li> </ul>	
	For information on international equivalent qualifications, please refer to our <u>International Office website</u> .	
English language requirements	Profile B	
	All applicants are required to have reached the required profile level of English language as specified by the <u>University's English Language</u> <u>Requirements Policy</u> prior to registration on to this programme.	
Non-standard applications	Unfortunately, we are unable to accept non-standard applications for this programme. Applicants must meet the entry requirements stated above.	

## **Application process**

#### Online application form

Applicants should complete the online application form, uploading all required documents directly. Further information is available on our <u>guidance for online applications page</u>

Applications will not be considered until **all** required documents have been uploaded. If you have already submitted an application, you can upload additional documents into the 'Post-submission uploads' section of the application form. Paper documents received by post, or electronic documents received by email, are only considered in exceptional circumstances.

Required and optional documents				
✓	Two academic references (minimum):	References should be submitted electronically by the referee, using the online reference form. Alternatively, scanned copies of the original reference document(s) can be uploaded by the applicant. If you graduated more than two years ago, or if professional experience is relevant to the application, professional references will be accepted in lieu of one academic reference. At least one referee should be familiar with the applicant's academic work. References supplied with a personal contact email address will be accepted in excepted in exceptional circumstances, which must be explained within the reference. All references must be written, signed and dated on official letter headed paper from the referee's organisation. They must include the referee's full contact details, i.e. postal address, telephone number and organisation email address and must be dated within the last two years. A <u>reference template</u> is available to show the required format.		
$\checkmark$	Degree certificate(s)	From first and subsequent degrees. We require colour scans of original documents and certified translations of documents issued in any language other than English.		
$\checkmark$	Academic transcripts	<ul> <li>From first and subsequent degrees. We require colour scans of original documents and certified translations of documents issued in any language other than English.</li> <li>Transcripts must list all subjects taken and grades achieved to date, with the grade scale clearly displayed in the transcript. Applicants must clearly state their current average grade in the online application form.</li> </ul>		
$\checkmark$	Personal statement:	Personal statements should highlight the motivation for applying for the course, and any relevant experience and/or skills.		
$\checkmark$	Programme specific personal statement requirements	<ul> <li>Personal statements are assessed using the following criteria:</li> <li>Interest in and commitment to the subject</li> <li>Clear evidence of relevant reading or research into the subject area</li> <li>Attitude towards continuing professional development</li> <li>Evidence of ability to articulate views coherently</li> <li>Appropriateness of the chosen programme in relation to the candidate's declared interests and aspirations</li> </ul>		

$\checkmark$	English language certificates/other evidence	All applicants are required to have reached the required profile level of English language as specified by the <u>University's English Language</u> <u>Requirements Policy</u>
$\checkmark$	Curriculum Vitae (CV)	CVs might include details of other relevant work experience and qualifications to support an application.
$\checkmark$	General Dental Council Registration certificate	This certificate needs to cover the start date of this course
✓	Medico-legal indemnity insurance certificate	Medico-legal insurance must include implants and simultaneous grafting (please let insurers know that you will be placing the implants under supervision of the University of Bristol).

## Selection process

#### Assessment of applications

All applicants are considered in line with the University's <u>Admissions Principles and Procedures Policy</u> and <u>Equality</u>, <u>Diversity and Inclusion policy</u>. Once a complete application has been submitted with all required supporting documents, it is considered by at least two members of staff using the following criteria:

- Strength of application form and supporting documentation, including references
- Academic achievement
- Interest in, motivation for, and commitment to, continuing professional development, particularly in relation to dental implantology, surgical dentistry and/or prosthodontics
- Postgraduate clinical experience, particularly in relation to dental implantology, surgical dentistry and/or prosthodontics
- Interest in and motivation for enhancing experience of dental implant treatment as outlined in the personal statement

#### Interviews

Interviews may form part of the selection process.

The purpose of the interview is to assess whether the applicant has the necessary skills and capabilities to pursue the chosen postgraduate programme, and whether the programme is appropriate to the applicant's interests and aspirations.

If required, interviewees based overseas will normally be interviewed by telephone or Skype.

#### Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into the application. If there is a deadline by which applicants must accept an offer of admission or pay a deposit, this will be stated in the offer letter.

#### Offers

Offers will typically be made in line with the academic requirements set out above. Offers made may be conditional or unconditional. An unconditional offer will be made to applicants who have already met the conditions and provided evidence that conditions have been met. Where academic or language requirements have not yet been fulfilled, applicants will receive a conditional offer outlining the requirements that must be met.

If an applicant is not selected to receive an offer for the course to which they have originally applied, we may offer the opportunity to be considered for an alternative programme in a related subject area. In such cases applicants will receive an email notification providing any alternative course options and asking whether they wish to be considered for these. It may be necessary for applicants to submit additional documentation in order for the application to be fully considered for an alternative programme. Details of the documentation required can be found in the admissions statement for the relevant programme.

#### Deferrals

This programme does not normally allow deferrals unless there are exceptional circumstances. Please contact dentimplant-office@bristol.ac.uk if you would like to discuss the possibility of deferring your start date.

### **Additional information**

#### **Extenuating circumstances**

If your education has been significantly disrupted through health or personal problems, disability or specific difficulties within your studies, you can submit an <u>extenuating circumstances</u> form as part of your application.

The information provided will be treated confidentially and will help us to assess your academic performance fairly considering your circumstances.

#### Academic Technology Approval Scheme (ATAS)

An ATAS certificate is not required for this programme.

#### Visa

This is a part-time programme, and, as such, Tier 4 student visas are not available for international students ishing to study on this programme. Please contact <u>Student Visa Services</u> for advice.

#### Fees and Deposits

#### Fees

Annual tuition fee & bench fees for 2020/21 if available on the relevant prospectus entry for this programme.

#### **Bench fee deposits**

All students must pay a £500 deposit towards their bench fee within three weeks from the date of the offer letter. This enables us to secure a place in the training practice in preparation to begin the programme. Please pay the deposit via the <u>University of Bristol online shop</u>.

#### Deposits

Tuition fee deposits are not required for this programme.

#### **Sponsored Students**

Sponsored students will need to upload a copy of their sponsorship letter using the 'Post Submission Uploads' section of the online application.

Version 1.0	Created September 2019
Version 1.1	Updated 17 August 2020 Medico-legal indemnity
	insurance certificate requirements updated