

Postgraduate Admissions Statement

MA Translation

Programmes covered

This admissions statement applies to the following programmes: Translation (MA, PG Diploma)

Applicants should also refer to the relevant prospectus entry for further programme details.

This admissions statement should be read in association with the [University Admissions Principles and Procedures for Postgraduate Taught Programmes](#).

Faculty

Faculty of Arts

Admissions team and contact details

Postgraduate Admissions
Faculty of Arts
University of Bristol
3-5 Woodland Road
Bristol BS8 1TB

Email: artf-pgadmissions@bristol.ac.uk
Telephone: +44 0117 331 8443

Admissions cycle

2017

Application process

Online application

Applicants will be asked subject-specific questions as part of the application.

Applicants should complete the online application form, uploading all required documents directly into the application form. Guidance on uploading documents can be found in the [How to Apply FAQs](#).

Applicants should make every effort to choose the correct programme in the application form by reading the prospectus entry and admissions statements fully. Applicants should contact the relevant Admissions Team if clarification is required.

Application Deadline

There is an application deadline for this programme, which is displayed on the individual programme page within the [University course finder](#).

Required documents

All documents must be translated into English. Degree certificates and transcripts should be certified copies and list subjects taken and grades/degrees achieved. If your degree is not yet complete, please provide transcripts of subjects taken and marks achieved to date. All documents must be uploaded into the online application form unless otherwise noted. Applicants who have already submitted an application can upload additional documents into the 'Post-submission uploads' section. You can find information about how to upload documents to your application form in our [How to Apply FAQs](#).

Required documents for this programme are:

- Two academic references
- Degree certificate(s) from first and subsequent degrees
- Academic transcript(s) from your first and subsequent degrees
- Personal statement
- English language certificates if English is not your native language and your undergraduate degree was not in an English-speaking country (please see the English Language Requirements for a list of English-speaking countries)
- A diagnostic essay and/or a translation piece (if applicable)

A curriculum vitae (CV) is not required but can help your application. You can include details of other relevant qualifications to assist with your application. Please do not include any school (pre-university) certificates.

Interviews

Interviews are not part of the selection process for this programme.

Correspondence with applicants

Applicants will normally receive communication via email to the email address used to set up their application form account. Applicants should ensure that this profile email address is kept up-to-date.

Admissions criteria

Academic entry requirements

An upper second-class honours degree (or international equivalent) in the relevant language(s). Non-traditional qualifications/routes may be considered.

For information on international equivalent qualifications, please see our [International Office](#) website.

English language criteria for non-native English speakers

For applicants whose first language is not English, it is necessary to achieve a minimum score in an approved English language test specified in Profile C of the [University's English Language Requirements Policy](#).

You can find information about the University of Bristol's Pre-Sessional English courses at the [Centre for English Language and Foundation Studies website](#).

Reference criteria

Applicants should arrange for referees to provide electronic references, which can be submitted through the online application system. Non-electronic references should be on headed paper, with clear contact details and signed by the person who wrote it. References should either be submitted directly by the referee using the online reference form, or submitted directly by the applicant.

Personal statement criteria

A clear and persuasive explanation as to why the programme has been chosen and the applicant's ability to engage with the specific nature of the programme at Bristol (approx 500 words).

Additional requirements

There are no additional requirements for this programme.

Selection process and offers

Selection process

All applications are considered in accordance with the [University's policy on equality and diversity](#). The University of Bristol upholds the principles of equality and diversity, respect and dignity. Candidates are not discriminated against on the grounds of race, ethnicity, nationality, gender, sexuality, religion or belief, disability, health or age.

Once a complete application has been submitted, which includes all required information, it is considered by the Programme Director and/or Admissions officer. All postgraduate admissions are subject to approval by the Faculty Graduate Education Director. Applications are considered against selection criteria, which include:

- academic achievement
- academic references
- personal statement

Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into their application. If there is a deadline by which applicants must accept their offer of admission, this will be stated in the offer letter.

Deferrals

Deferrals are not permitted for this programme.

Deposits

International self-funded students are required to pay a deposit of £1000. You can pay this deposit online at: <http://bris.ac.uk/online-payments/deposits> using a credit or debit card. Alternatively you can pay through our PaytoStudy account at www.bristol.ac.uk/paytostudy. PaytoStudy is an international payment solution which offers competitive exchange rates. Where PaytoStudy has a local bank account, all wire fee charges will be eliminated and you will be able to pay in your local currency to a local bank account.

The deposit is non-transferable and non-refundable except under the circumstances outlined in the International Deposits Refund Policy which is available at:

<http://www.bris.ac.uk/academicregistry/office/policies/idrp.html>.

You may pay your deposit in advance of meeting the conditions of your offer. If you subsequently fail to meet the conditions attached to your offer and are therefore rejected from your course on academic grounds then a refund will be made to you. To make the payment you will need your student number which you will find in your offer letter.

ATAS

An ATAS certificate is not required.