# Postgraduate Admissions Statement



# PhD Management

# **Programmes covered**

This admissions statement applies to the following programmes: Management (PhD)

Applicants should also refer to the relevant prospectus entry for further programme details.

This admissions statement should be read in association with the <u>University Admissions Principles and Procedures for</u> <u>Postgraduate Research/Taught Programmes</u>.

# Faculty

Faculty of Social Sciences and Law

## Admissions team and contact details

Graduate Studies Admissions Team Graduate Studies Office School of Economics, Finance and Management University of Bristol 8 Woodland Road Bristol BS8 1TN

Email: efim-pgadmissions@bristol.ac.uk Telephone: +44 0117 394 1519

## Admissions cycle

2017

#### **Application process**

#### **Online application**

Applicants should complete the online application form, uploading all required documents directly into the application form. Guidance on uploading documents can be found in the <u>How to Apply FAQs</u>.

Applicants should make every effort to choose the correct programme in the application form by reading the prospectus entry and admissions statements fully. Applicants should contact the relevant Admissions Team if clarification is required.

#### **Application Deadline**

There is currently no application deadline for this programme but early application is advised.

There is a deadline for funded applications (ESRC and Bristol funding) for this programme. This is displayed on the individual programme page within the <u>University course finder</u>.

#### **Required documents**

All documents must be translated into English. Degree certificates and transcripts should be certified copies and list subjects taken and grades/degrees achieved. If your degree is not yet complete, please provide transcripts of subjects taken and marks achieved to date. All documents must be uploaded into the online application form unless otherwise noted. Applicants who have already submitted an application can upload additional documents into the 'Post-submission uploads' section. You can find information about how to upload documents to your application form in our <u>How to Apply FAQs</u>.

Required documents for this programme are:

- Two references
- Degree certificate(s) from first and subsequent degrees
- Academic transcript(s) from your first and subsequent degrees
- Research statement
- English language certificates if English is not your native language and your undergraduate degree was not in an English-speaking country (please see the English Language Requirements for a list of English-speaking countries)

A personal statement and research training statement are not required but can be submitted to assist with your application.

#### Interviews

In some cases we may hold informal interviews and discussions with potential supervisors. This interview will be used to assess the suitability of the candidate for their chosen research area, and may influence the final decision.

#### Correspondence with applicants

Applicants will normally receive communication via email to the email address used to set up their application form account. Applicants should ensure that this profile email address is kept up-to-date.

#### **Admissions criteria**

#### Academic entry requirements

An upper second-class or first-class honours degree in a related subject (or equivalent), or a Master's qualification in a related subject.

For information on international equivalent qualifications, please see our International Office website.

English language criteria for non-native English speakers

For applicants whose first language is not English, it is necessary to achieve a minimum score in an approved English language test specified in Profile C of the <u>University's English Language Requirements Policy</u>.

You can find information about the University of Bristol's Pre-Sessional English courses at the <u>Centre for English</u> <u>Language and Foundation Studies website</u>.

#### Reference criteria

References should either be submitted directly by the referee using the online reference form, or submitted directly by the applicant.

References should be on headed paper, with clear contact details and signed by the person who wrote it.

Applicants should arrange for referees to provide electronic references, which can be submitted via the online application system. Non-electronic references should be on headed paper, with clear contact details and signed by the person who wrote it. Referees should be familiar with your current or past academic performance at Master's level.

#### Personal statement criteria

A personal statement is not required but can be submitted as part of your application. In your statement you should describe the reasons for your choice of postgraduate programme and why this is important to you. Please also explain why you are applying to University of Bristol, why you think you are a suitable candidate for your programme of study, and how your choice of programme fits with your future career plans.

#### Research statement and research training statement criteria

Your application must also include a typed research statement. This is an important part of your application, and we will look carefully at the statement when deciding whether we can find suitable supervisors for your research project. Your research statement does not commit you to research in a specific area if your application is successful, but it is important that we have a clear idea of the broad research field you are most interested in. Ideally, your statement should be organised around a small set of ideas or hypotheses that you would like to investigate, and some evidence of relevant background reading is useful. As a rough guide, your statement should be between 600 and 1000 words.

Before you write your research statement, you should consider the supervision interests of our current members of staff to ensure that we can offer expert supervision in your chosen field. If we cannot offer supervision in your field, the application will be rejected.

Your research training statement should describe research training you have received to date, including that received as part of your employment.

#### Interview criteria

Interviews are usually arranged directly with applicants by potential supervisors. They can take place in person or via Skype.

#### Additional requirements

In some cases, we may request to examine some of your previous work, such as a Master's dissertation.

#### Selection process and offers

#### Selection process

All applications are considered in accordance with the <u>University's policy on equality and diversity</u>. The University of Bristol upholds the principles of equality and diversity, respect and dignity. Candidates are not discriminated against on the grounds of race, ethnicity, nationality, gender, sexuality, religion or belief, disability, health or age.

Once completed, applications are reviewed by an admissions tutor. If an offer is being considered, the entire application will be circulated to potential supervisors for their views.

#### Decisions

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into their application.

If an offer is made, it will normally be for a specific start date agreed between the student and supervisors.

If there is a deadline by which applicants must accept their offer of admission, this will be stated in the offer letter.

#### Deferrals

Deferred entry is not normally available within the School of Economics, Finance and Management.

#### Deposits

There is no deposit required for this programme

#### ATAS

An ATAS certificate is not required.