# Postgraduate Admissions Statement



# MSc Accounting, Finance and Management

# **Programmes covered**

Accounting, Finance and Management (MSc)

Applicants should also refer to the relevant prospectus entry for further programme details.

This admissions statement should be read in association with the <u>University Admissions Principles and Procedures for Postgraduate Taught Programmes</u>.

# **Faculty**

Faculty of Social Sciences and Law

#### Admissions team and contact details

Graduate Studies Admissions Team
Graduate Studies Office
School of Economics, Finance and Management
University of Bristol
8 Woodland Road
Bristol BS8 1TN

Email: efim-pgadmissions@bris.ac.uk Telephone: +44 0117 39 41519

# Admissions cycle

2017

# Application process

# Online application

Applicants can only submit one application for programmes based in the School of Economics, Finance and Management (EFM) for each academic year. You will be able to make a first and second choice of EFM programme within your application form. Early application is recommended; the programme will close once full.

Applicants should complete the online application form, uploading all required documents directly into the application form. Guidance on uploading documents can be found in the <a href="How to Apply FAQs">How to Apply FAQs</a>.

Applicants should make every effort to choose the correct programme in the application form by reading the prospectus entry and admissions statements fully. Applicants should contact the relevant Admissions Team if clarification is required.

#### **Application Deadline**

There is an application deadline for this programme, which is displayed on the programme page of the University website.

#### Required documents

All documents must be translated into English. Degree certificates and transcripts should be certified copies and list subjects taken and grades/degrees achieved. If your degree is not yet complete, please provide transcripts of subjects taken and marks achieved to date. All documents must be uploaded into the online

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application form unless otherwise noted. Applicants who have already submitted an application can upload additional documents into the 'Post-submission uploads' section. You can find information about how to upload documents to your application form in our <a href="How to Apply FAQs">How to Apply FAQs</a>.

Required documents for this programme are:

- Two academic references
- Degree certificate(s) from first and subsequent degrees
- Academic transcript(s) from your first and subsequent degrees
- English language certificates if English is not your native language and your undergraduate degree was not in an English-speaking country (please see the English Language Requirements for a list of English-speaking countries).

A research statement is not required

A personal statement is not required but can be submitted as part of your application.

#### Interviews

Interviews are not part of the selection process for this programme.

# Correspondence with applicants

Applicants will normally receive communication via email to the email address used to set up their application form account. Applicants should ensure that this profile email address is kept up-to-date.

#### Admissions criteria

#### Academic entry requirements

A first or very good upper second-class honours degree (or equivalent) that demonstrates mathematical ability.

For information on international equivalent qualifications, please see our <u>International Office</u> website.

### English language criteria for non-native English speakers

For applicants whose first language is not English, it is necessary to achieve a minimum score in an approved English language test specified in Profile C of the <u>University's English Language Requirements Policy</u>.

You can find information about the University of Bristol's Pre-Sessional English courses at the <u>Centre for English Language and Foundation Studies website</u>.

# Reference criteria

Applicants should arrange for referees to provide electronic references, which can be submitted through the online application system. Non-electronic references should be on headed paper, with clear contact details and signed by the person who wrote it. Referees should be familiar with the applicant's academic work.

#### Personal statement criteria

A personal statement is not required but can be submitted as part of your application.

# Additional requirements

There are no additional requirements for this programme.

### Selection process and offers

#### Selection process

All applications are considered in accordance with the <u>University's policy on equality and diversity</u>. The University of Bristol upholds the principles of equality and diversity, respect and dignity. Candidates are not

discriminated against on the grounds of race, ethnicity, nationality, gender, sexuality, religion or belief, disability, health or age.

Where an application includes two programme choices, the application will be initially reviewed for the first choice. If unsuccessful with the first choice of programme, the application will normally be automatically considered for the second choice. Applications are reviewed by the admissions team. Applications are assessed primarily on academic merit. Borderline cases are referred to the Programme Director.

#### **Decisions**

Applicants will be notified by email when a decision has been made and decision letters will be available to view and print by logging into their application.

An unconditional offer will be made to successful applicants who have already met the conditions and provided evidence that conditions have been met. Where academic or language requirements have not yet been met, successful applicants will receive a conditional offer to meet those requirements.

If there is a deadline by which applicants must accept their offer of admission, this will be stated in the offer letter.

#### **Deferrals**

Deferrals are not accepted on this programme.

### **Deposits**

International self-funded students are required to pay a deposit of £1000. You can pay this deposit online at <a href="http://bris.ac.uk/online-payments/deposits">http://bris.ac.uk/online-payments/deposits</a> using a credit or debit card. Alternatively you can pay through our PaytoStudy account at www.bristol.ac.uk/paytostudy. PaytoStudy is an international payment solution which offers competitive exchange rates. Where PaytoStudy has a local bank account, all wire fee charges will be eliminated and you will be able to pay in your local currency to a local bank account.

The deposit is non-transferable and non-refundable except under the circumstances outlined in the International Deposits Refund Policy which is available at

http://www.bris.ac.uk/academicregistry/office/policies/idrp.html. You may pay your deposit in advance of meeting the conditions of your offer. If you subsequently fail to meet the conditions attached to your offer and are therefore rejected from your course on academic grounds then a refund will be made to you. To make the payment you will need your student number which you will find in your offer letter.

#### **ATAS**

An ATAS certificate is not required.