

# Inviting your family or friends

**Please note:** The information on this sheet is to be used as guidance only. Please check the UKVI for full information and details on how to apply for a visitor visa: <https://www.gov.uk/standard-visitor-visa/overview>

## The immigration rules state that a Visitor **MUST**:

- stay for no longer than six months
- have adequate funds to pay for accommodation, living expenses and return journey
- not take up employment in the UK

## Applying for a visitor visa

What **you should send** to your family member/friend for them to include in their application:

- a personal letter of invitation **from you** stating that you will be accommodating him/her (with landlord's written permission) or they will be staying in another form of accommodation e.g. hotel.
- a student status letter from **your** University faculty office, which includes:
  - your name, date of birth, nationality
  - title/dates of your degree programme
  - confirmation that you are a full time student
  - confirmation of your UK address
- photocopies of the main page of **your** passport, visa (showing your leave to enter the UK), and entry stamp from immigration control when you entered the UK.

What your **family member/friend** should provide:

- your **family member/friend's** financial evidence (recent bank statements covering the most recent three months.)
- a letter from their employer granting leave of absence from their job for a specified period. The letter should include how long they have been employed by that employer, in which job(s) and when they are expected back at work
- if self-employed, evidence of business activities and financial standing.
- evidence of any property they own in their home country.
- if a student, a letter from their school/college with which course they are on, start/finish dates and the dates of the holiday period during which they intend to visit the UK (it will also help if they can show that they have family/social ties and responsibilities to return to).
- evidence of firm travel plans e.g. return flight