

Correcting an error on your BRP card

If you made your visa application in the UK

You can report the following mistakes:

- Mistakes on the BRP card e.g. name/gender/place or date of birth
- If your BRP card is damaged

Reporting the error

1. Report the error immediately on the UKVI website - www.gov.uk/biometric-residence-permits/report-problem
2. Go through the steps at the link above to report the problem.
3. When asked 'Is there a suitable UK address we can deliver your BRP card to?', enter your UK address, including your room number, if applicable.
4. Enter your personal details, enter your email address, check the details you have provided, then click on 'send us your details' to submit your report.

You should then follow the instructions given by the UKVI to have your BRP card corrected.

If there are mistakes with the length/conditions of your leave, you will need to submit an Administrative Review. Please [email us](#) to arrange an online appointment, and we will help you with this.

If you made your visa application outside the UK

You can report the following mistakes:

- Mistakes on the BRP card e.g. name/gender/place or date of birth
- If your BRP card is damaged
- Mistakes with the length/conditions of your leave

Reporting the error

1. Report the error immediately on the UKVI website - www.gov.uk/biometric-residence-permits/report-problem
2. Go through the steps at the link above to report the problem.
3. When asked 'Is there a suitable UK address we can deliver your BRP card to?', enter your UK address, including your room number, if applicable.
4. Enter your personal details, enter your email address, check the details you have provided, then click on 'send us your details' to submit your report.

You should then follow the instructions given by the UKVI to have your BRP card corrected.

IMPORTANT: when you have had this error corrected and received the new BRP card, you must take a high quality, colour photograph of your corrected BRP card (front and back) and email it to us at student-visa-compliance-information-request@bristol.ac.uk.

Having up to date documents for Tier 4 students is part of the UKVI's regulations, which require the University and the students it sponsors to adhere to a set of rules. You can find out more about this [here](#).