



## OUR GUIDE TO GREENER EVENTS

The Venue and Events team have produced this leaflet of tips on how to make your meetings greener.



Venues and Events



### **CYCLE, SCOOT OR USE PUBLIC TRANSPORT**

We encourage all our guests to use alternative modes of transport to get to our venues.

### **BRING YOUR OWN BOTTLES**

Save the water for your bottle, not the dishwasher! Bringing your own bottles means less items to clean at the end of the day.

### **REDUCE YOUR MEAT CONSUMPTION**

The meat production industry has large carbon footprint so why not opt for a vegetarian or vegan based menu when ordering your catering with us.

### **RECYCLE YOUR WASTE**

Please use the facilities provided to recycle as much waste as possible. Signage will be displayed to help you separate your waste correctly.

### **SWITCH OFF AND UNPLUG**

Remember to switch off lights when you leave the room and unplug electronic devices which are not in use or are fully charged.

### **USE ENERGY EFFICIENT PRODUCTS**

When providing your own equipment for your event, we advise using Energy Star products which are certified to be more energy efficient.

### **TAKE CARE OF YOUR CAR**

If you are driving, ensuring your car is well maintained can increase your fuel efficiency by 4%.

### **CALCULATE YOUR CARBON FOOTPRINT**

Calculate your carbon footprint to help identify areas when you can reduce your impact on climate change:  
[WWF Carbon Footprint Calculator](#)