Welcome

to the Research Staff Representatives Committee
(RS Reps Committee)

The Role

Research staff representatives provide the link between research staff and the central University structure.

They facilitate communication – both locally where they work, and across Faculties between research staff and the wider research and academic community.

What to do as a Rep

1. Make yourself known to the research staff (RS) and key senior members of the University (including Head of School, Department, Unit etc.) where you work.

2. Maintain an up-to-date email list of the research staff where you work.

3. Welcome and introduce yourself to new research staff where you work.

4. Act as a point of contact – collect research staff views, problems, issues etc. to bring to the RS Reps Committee meeting.

5. Attend RS Reps Committee meetings - three a year.

6. Feed back information from the RS Reps Committee meetings to the research staff where you work.

7. Ensure the continuation of representation where you work.
Achievements

• Reward: consultation and feedback on job descriptions and pay scale for research staff.

• Mentoring Scheme for all research staff.

• Consultation on review of fixed term contracts and redundancy procedures. Views and feedback of process taken from research staff via their rep.

• Dedicated research staff conferences.

• Specifically tailored training and development programme kept relevant to research staff needs through RS rep feedback.

• Ensuring consistent best practice across the University.

• Closer links with senior academic staff e.g. sitting on Faculty/School and Research meetings.

How to raise issues at the RS Reps Committee

Have an item added to the agenda – contact the chair or reps e-mail list: all-rs-reps@bristol.ac.uk.
Bring item up in any other business (AOB).
In between meetings, email RS reps list for informal discussion.

Web page
www.bristol.ac.uk/staffdevelopment/academic/researchstaffhub/research-staff-reps/

Personal Reward
Serving on the RS Reps Committee is:

• good for the CV.

• a chance to learn more about the University of Bristol, its structures and systems as well as the issues that will be informing policy in the future.

• an opportunity to network with research staff across all Faculties.

• a platform to share knowledge and experience as well as offering peer support.

Integration with other University committees

Human Resources Committee
& University Research Committee

RS Working Party Meeting

Research Staff Reps Committee

Research Staff Representatives

Research Staff

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