

11/2014

Primary Health Care  
<http://www.bristol.ac.uk/primaryhealthcare>



## Teaching Newsletter

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### !!!!!!! For attention of Year 4 and 5 GP Teachers !!!!!!!

We have had some problems with our emails and want to make sure that all Year 4 and 5 GP teachers have had their student allocation letters. They went out on 23rd September.

If you have not had your Year 4 or 5 allocation letter please email [phc-teaching@bristol.ac.uk](mailto:phc-teaching@bristol.ac.uk)



### YEAR 5 GP TEACHER WORKSHOP 2nd December

Engineers' Hse, Clifton, Bristol

- ◆ Year 5 update, student feedback, curriculum and more
- ◆ TLHP's programme director Simon Atkinson on 'Supervision'
- ◆ Swindon ENT Consultant Angus Waddell on teaching ENT history and examination
- ◆ Fiona Hayes on student mental health and fitness to practice issues
- ◆ **New scenarios** for teaching **advanced consultation skills**. Come and try them out before the students do. Role play guaranteed!



Email [phc-teaching@bristol.ac.uk](mailto:phc-teaching@bristol.ac.uk) to book your place



### A big thank you to all Year 1 teachers

We would like to thank all 37 practices who so readily stepped up to teach our Year 1 students this year. We are aware that the change to the timetable (teaching students for 8 sessions fortnightly from October to March) has posed challenges for some practices. We are so grateful to all of you who offered to increase your student numbers, often at inconvenience to yourselves. Special thanks go to The Christchurch Family Medical Centre, Helios Surgery and Therapy Centre, Kingswood Health

Centre and Bradgate Surgery who have each taken on very large groups of students, for which we and the students are extremely grateful. From your Teaching Office

### New signs for Bristol 'Core Teaching Practices'

Here is the happy team from The Wellspring Surgery , Barton Hill, showing off their new sign.



If your practice is in Bristol or nearby and you would like to find out how to become a Core Teaching Practice, please email [phc-teaching@bristol.ac.uk](mailto:phc-teaching@bristol.ac.uk) for more information.

### Emis web tip from Tim Davis on page 2

How to add a supervisor when you log on to create an audit trail for student consultations

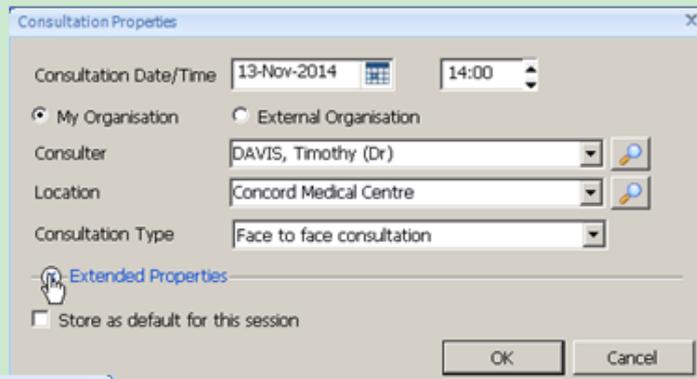
## How to add a supervisor to consultations in EMIS web

By Tim Davis, locum Teaching Fellow, Primary Care

With students running their own surgeries it is important to have accurate records including who was supervising them. When creating a new consultation it is easy to add this within Emis web by following 4 steps:

### Step 1

When you create a new consultation set your student as the consulter, then click on extended properties.



Consultation Properties

Consultation Date/Time: 13-Nov-2014 14:00

My Organisation  External Organisation

Consulter: DAVIS, Timothy (Dr)

Location: Concord Medical Centre

Consultation Type: Face to face consultation

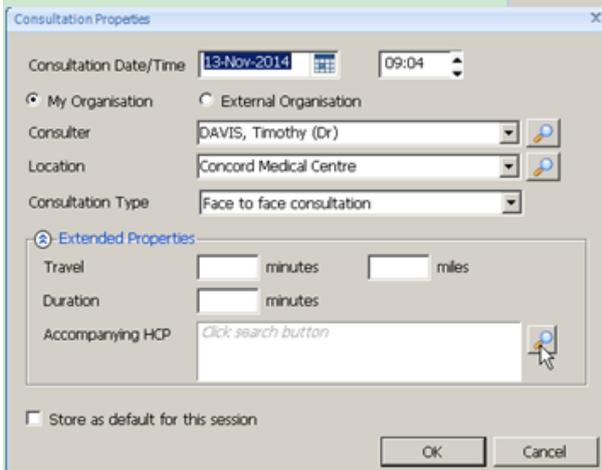
**Extended Properties**

Store as default for this session

OK Cancel

### Step 2

Click the search button next to the Accompanying HCP (health care professional)



Consultation Properties

Consultation Date/Time: 13-Nov-2014 09:04

My Organisation  External Organisation

Consulter: DAVIS, Timothy (Dr)

Location: Concord Medical Centre

Consultation Type: Face to face consultation

**Extended Properties**

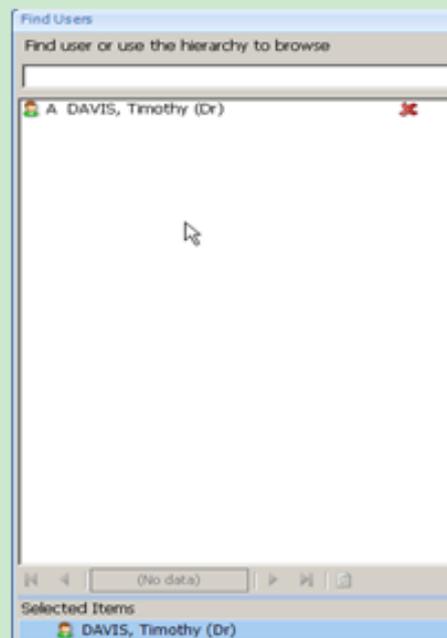
Travel: \_\_\_\_\_ minutes \_\_\_\_\_ miles

Duration: \_\_\_\_\_ minutes

Accompanying HCP:  Click search button

Store as default for this session

OK Cancel



Find Users

Find user or use the hierarchy to browse

A. DAVIS, Timothy (Dr)

Selected Items: A. DAVIS, Timothy (Dr)

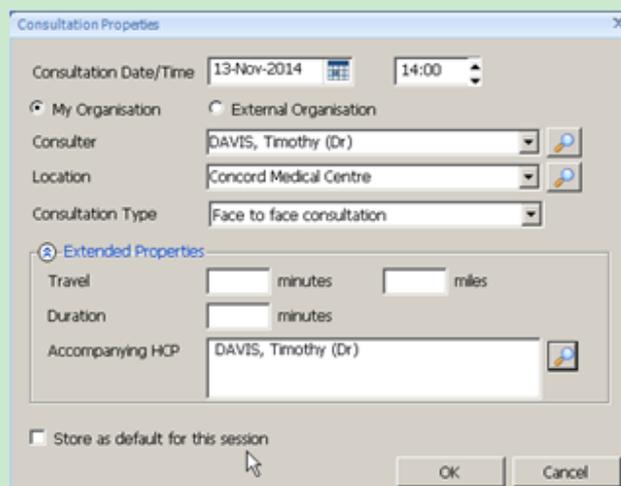
### Step 3

Search for yourself and double click to select, then click ok

### Step 4

Your final dialogue box should show your student as consulter and yourself as accompanying HCP. This will be logged in the consultation history and can be audited with population manager.

This is also useful for recording chaperones during consultations or having other colleagues such as registrars during joint surgeries.



Consultation Properties

Consultation Date/Time: 13-Nov-2014 14:00

My Organisation  External Organisation

Consulter: DAVIS, Timothy (Dr)

Location: Concord Medical Centre

Consultation Type: Face to face consultation

**Extended Properties**

Travel: \_\_\_\_\_ minutes \_\_\_\_\_ miles

Duration: \_\_\_\_\_ minutes

Accompanying HCP: DAVIS, Timothy (Dr)

Store as default for this session

OK Cancel