Publishing and sharing your list

To allow your students to find and use your list, you will need to publish it, and share it via your Blackboard course.

After a list has been published, you can edit and republish it as often as you wish. Each time you republish the list, your changes will immediately be visible to your students.

We also recommend that you request a Library review of your list (see below) as early as possible in the year, and whenever you make any significant changes to it. This will give Library staff time to check the list, and make any purchases that are required before teaching begins.

A Library review will take place automatically when you publish your list.

Library purchasing from Resource Lists

When you request a review, or publish your list, Library staff will check it for books that we do not hold. We will purchase one copy of any title that is not already held by the Library.

Please contact your subject librarian if you think that further copies of a specific title will be required.

Requesting a Library review

To request a Library review:

- Click on the Edit button near the top-right of the list, and select Request review from the drop-down menu.

- Click Send in the pop-up window. You can request further reviews as you update your list with more resources.

For further support and advice in using the Resource Lists service, please contact your subject librarian.
Publishing your list

To publish your list:

- Click the Publish button found near the top-right of the list.

- After a few seconds, the list will be published.

Sharing your list on Blackboard

All new Blackboard courses have a dedicated area for Resource Lists, which you can access via the left-hand navigation menu.

We will update this document with further details about sharing your list to coincide with the rollover of Blackboard in August 2019.

If you have any questions about it in the meantime, please contact your subject librarian.