EMSF 3.0 Management Review Agenda

1.0 Review of previous management review meeting minutes (if applicable).

2.0 Review of EMS Audit findings.

3.0 Review of the financial benefits, efficiencies and risk management the EMS has delivered.

4.0 Review of Legislative Compliance and Conformance with the requirements of interested parties (corrective and preventative action updates).

5.0 Review of whether the environmental aspects, both significant and not significant are still representative of the organisation’s operations in view of changing circumstances.

6.0 Document a decision as to whether information relating to the organisation’s significant environmental aspects should be made publically available.

7.0 Discussion as to whether the requirements of the objectives, targets and environmental management programmes are being met, set new objectives and targets for the year ahead.

8.0 Review of environmental performance indicator data, discussing any identified trends.

9.0 Discussion of the trends and causes of environmental incidents and non conformances.

10.0 Review of the current environmental training regime, is it working successfully?

11.0 Review of important environmental communications (including complaints) – key clients and stakeholders.

12.0 Review of the overall adequacy and effectiveness of the EMS; is it working and embracing changing conditions.

13.0 Review of the Environmental Policy: does its scope still reflect accurately what the organisation is doing?

14.0 Any other improvements to the EMS.
15.0 AOB

**Changes to the procedure**

<table>
<thead>
<tr>
<th>Version</th>
<th>Reason for Change</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Removal of EMSF3, resulting in a form number change for <em>4.0 EMSF Management Review Agenda</em> to <em>3.0 EMSF Management Review Agenda</em></td>
<td>August 2011</td>
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