Student Expense Fund - for expenditure incurred as a result of industrial action

1. What is this scheme?

This scheme is open to any University of Bristol registered student to claim for costs incurred as a result of industrial action by University staff during 2019 and 2020. This may include disruption caused by cancelled lectures, tutorials, practicals or research activity.

Claims for expenditure on multiple days should be submitted separately.

You’ll be asked for evidence of any costs incurred such as bus or train tickets, book receipts etc. [These should be photographed or scanned and emailed. Instructions are included in the claim form]

All claims will be checked for validity before payment is processed.

If you have any queries or want to check if costs incurred are eligible please email the dedicated email address for handling these claims: uob-ucu-fund@bristol.ac.uk

2. What can I claim for?

We will consider claims for travel, subsistence, study materials and childcare, the details are outlined below. Other costs will be considered on a case by case basis.

a. Rail, bus or coach travel

We will reimburse rail, bus or coach costs between your home (or the address from which you travelled on the day) and the University precinct or Langford. Rail or bus passes are not eligible for reimbursement. Unfortunately, the University is unable to reimburse the cost of first-class travel.

b. Mileage & parking

If travelling by car, mileage for a return journey between your home postcode and the University precinct (BS8 1TH) or Langford (BS40 5DU) will be calculated using the RAC Route Planner (rac.co.uk/route-planner). The distance for the recommended route will be multiplied by 15p per mile to obtain the amount to be reimbursed. We will reimburse any relevant parking costs.

c. Other travel

These will be considered on a case by case basis, please contact email: uob-ucu-fund@bristol.ac.uk

d. Subsistence

The University will reimburse claims for subsistence expenditure (food, drinks, etc.) on days when you attended University and found your educational activity was cancelled or you undertook additional study activities away from your home.

e. Study materials

The University will reimburse claims for any additional study materials that were required as a result of the strike action e.g. particular textbooks required because of missed dissertation supervision meeting/s or missed lectures.
f. Childcare

The University will reimburse claims for the cost of childcare incurred due to cancelled or postponed lectures, tutorials or research activity. Acceptable childcare costs include nursery fees, breakfast, afterschool clubs or holiday clubs and charges made by a registered childminder. We are not able to compensate childcare provided by friends, neighbours or family members or any other similar ‘babysitting’ arrangement.

g. Other costs

The University will reimburse any other reasonable costs that you may have incurred as a result of the industrial action. Please submit your claim and we will review it and contact you with any queries.

3. How will I receive payment of accepted expenses?

Payment will be made by BACS. Once you have submitted a successful claim you will receive an email which explains how to enter your bank details. Please make sure you read and follow the instructions carefully and respond quickly so this does not delay payment.

4. Why can’t I claim a tuition fee refund?

We do not plan to provide financial reimbursement for any specific missed teaching sessions due to industrial action. Tuition fees relate to education as a whole, including other services and facilities that students receive, and not individual teaching sessions. This is outlined in section 9 of our Student Agreement, please also see www.bristol.ac.uk/students/industrial-action/