

EXAMINATION PAPER COVER SHEET



School:

Exam Paper Code:

Unit Code(s):

Exam Paper Title:

Total No. of Page Sides:

No. of Candidates:

Exam Duration:

Tick Box if this paper **must not be** subsequently available from the University libraries

Question No's.

Author (*please print*)

Contact telephone number(s)

Materials to be supplied by the Examinations Office on the day

1. Answer Books *per candidate* (please select number of books required)

PINK (20pgs - 3hrs)

RED (20pgs, incl 4 graph paper)

ORANGE (12pgs - 2hrs)

BLUE (8pgs - 1hr)

PURPLE (8pgs, incl 2 of graph paper)

GREEN (4 pgs)

YELLOW (2 pgs)

Please do not select answer books for rough working (this must be done in the exam paper itself) or if they are only required as continuation, as these will be available on request.

2. How many separate parts to the exam paper are there? (This does not refer to sections within an exam)

One Two Three other – please specify

3. Assessment materials to be collected and returned to school in script bags (Please tick box if relevant)

Please indicate below if students are required to write answers in all or part of the question paper:

Whole exam paper including all parts

Sub parts (please specify):

Part A

Part B

Part C

Part D

4. Exam paper requires coloured printing

(If box is not ticked papers will be printed in black and white)

5. Reference Items needed (do not include any listed above)

Cambridge Statistical Tables

Steam Tables

Bibles

other – please specify

6. Graph Paper sheets *per candidate* (Graph paper can be found in purple or red answer books, these should be requested where possible)

Graph paper will only be available if indicated below, but will not be placed on the candidates desks before the start of the exam. If essential on desks before the start of the exam, please tick box and state for which question(s) it is required:

1mm graph paper

2mm graph paper

7. OMR Multiple-choice answer sheets: Please deliver these to the Examinations Office.

Please select how many of each MCQ answer sheet(s) are required

1-160 A-E

1-130 A-Z

1-50 A-E True/False/Don't Know

8. Special Printing Requests: Please indicate if paper requires alternative formatting (please specify)

9. Rubric: Please describe any additional instructions relating to the use of additional aids e.g. text books, permitted notes, calculators must have the faculty seal of approval etc.

10. Calculators: Please indicate if calculators are permitted for this exam: Calculators must have Faculty Seal

Non-programmable calculators may be used

Any calculator may be used

No calculators are allowed

This form must be signed by the School Examinations Officer to indicate their approval of the attached examination paper and to confirm that it is free from errors, is the final version and has been approved by an External Examiner (where required).

Exams Officer name:

Exams Officer signature:

Contact telephone number:

Date: