

School Booking Form 2014

Please return to:

The Tour Administrator Hollybush Lane Stoke Bishop Bristol BS9 1JB.

Tel: 0117 3314906

E-mail: botanic-gardens@bristol.ac.uk

Guided tours last for approximately 90 minutes and can be tailored to match project or syllabus themes e.g. plant habitat, plant adaptation to the environment, how plants grow, pollination, plant evolution, plants in our everyday lives – please select theme(s) and advise us below.

There will be a charge of £2.50 per child – this will be invoiced to the school following the visit. No charge is made for teachers and parent helpers.

The Garden is designed with disabled access in mind and there are toilet facilities on-site. In inclement weather there is shelter available in our glasshouses but children should bring suitable wet-weather clothing as the majority of the visit takes place out of doors.

All visitors will be reminded on the day to keep to the paths, listen carefully and only touch when invited by the guide. We would ask you call us to arrange a time to complete a risk assessment of the site ahead of your visit which will include your arrangements for first aid and assist you in briefing your helpers who will be an essential element in ensuring the visit is a safe and happy experience.

Our specially trained volunteer guides will endeavour to ensure the visit is a fruitful one. Suggested class size per visit is c.30 pupils and we ask that they be pre-organised into groups of 10. We make use of training aids so pencil and paper are needed and clipboards would be a bonus.

Name of School _____

Telephone number _____

Address _____

_____ Postcode: _____

Leader's Name _____

Contact E-mail _____

Leader's Mobile Number _____

Date (s) of Tour _____

Time of Arrival _____

Time of Departure _____

Mode of Transport _____

Please note the visitors' entrance is situated in Stoke Park Road, Stoke Bishop, Bristol, BS9 1JG. Your coach can drop off here and the driver will then be directed to park up in the slip road off nearby Saville Road.

Number of pupils @ £2.50 _____

Number of Teachers/Parent Helpers _____

Preferred Theme _____

We appreciate feedback on the day and would be grateful if you would complete and return the feedback form we send with the invoice. From time to time we take photographs of tour groups for use in our promotional material. If you do not wish to participate or if some pupils need to be excluded at parental/ guardian request, please advise us before the visit.