

Five Easy steps to enrolling online

1 Visit the online shop

<http://shop.bris.ac.uk>

2 Register

From the 'Product Catalogue' menu select 'Botanic Gardens' and then 'Registration'. Please add this item to your basket. You will then be directed through a series of questions which you must answer in order to enrol on any of the short and day courses. An answer is required to all questions. Please note that if you are registering more than one individual you will have to complete this process for each person.

Please note the online shop will ask you to create an account when you have completed the registration, so that you can log back in. This may mean entering some details twice. We apologise in advance for any inconvenience.

3 Select your courses

After completing the registration questionnaire, please select the courses you wish to pay for. You will be asked to enter your full name, so we can match your registration details to the course.

Then complete checkout and payment as you would with any other online shop.

4 Pay for your course

You can pay for your course online using most debit or credit cards.

Please note that if you do not complete payment your details will not be recorded and your place will not be reserved.

5 Print your confirmation email

Once you have checked out you will receive a confirmation e-mail. Please print this out and retain for your own records as it also serves as confirmation of your place on the course.



BOTANIC GARDEN

Our courses are popular and early enrolment is advised. You must enrol prior to the start of the course. Please note that from 2012/13 enrolments for all courses will close two days prior to the course commencing.

If you have any queries please email us on botanic-gardens@bristol.ac.uk or leave a message on **0117 3314906** and we will respond at the earliest opportunity.



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