

## Failure to complete assessment



| Summary                                                                                                                                                                                                                                                                                                                              |                                                                        |                               |            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-------------------------------|------------|
| <p>The document sets out the authority of the faculty board of examiners to allow a student on a taught programme to pass, where appropriate with a classified award, who is unable to complete a programme of study.</p> <p>Part of the content in this document was previously presented within Ordinance 18 prior to 2021/22.</p> |                                                                        |                               |            |
| Scope - This document applies to:                                                                                                                                                                                                                                                                                                    |                                                                        |                               |            |
| Students on undergraduate and taught postgraduate programmes who are prevented from completing all assessment for their award                                                                                                                                                                                                        |                                                                        |                               |            |
| Applies to academic year:                                                                                                                                                                                                                                                                                                            | 2021/22                                                                |                               |            |
| Document Control                                                                                                                                                                                                                                                                                                                     |                                                                        |                               |            |
| Owning team                                                                                                                                                                                                                                                                                                                          | Academic Quality and Policy Office                                     |                               |            |
| Division                                                                                                                                                                                                                                                                                                                             | Education and Student Experience                                       |                               |            |
| Lead contact                                                                                                                                                                                                                                                                                                                         | Deputy Director of Education Quality and Policy                        |                               |            |
| Type                                                                                                                                                                                                                                                                                                                                 | Regulation                                                             | Status                        | Approved   |
| Asset number                                                                                                                                                                                                                                                                                                                         | As listed on asset register                                            | Version                       | 1.0        |
| Approved by                                                                                                                                                                                                                                                                                                                          | University Education Committee                                         | Date current version approved | N/A        |
| Date current version published                                                                                                                                                                                                                                                                                                       | 02.09.2021                                                             | Date first published          | N/A        |
| Revision schedule                                                                                                                                                                                                                                                                                                                    | Annually                                                               | Next review date              | 01.06.2022 |
| Superseded documents                                                                                                                                                                                                                                                                                                                 | N/A                                                                    |                               |            |
| Related documents                                                                                                                                                                                                                                                                                                                    | <a href="#">Regulations and Code of Practice for Taught Programmes</a> |                               |            |
| Keywords                                                                                                                                                                                                                                                                                                                             | Failure to complete; Aegrotat award                                    |                               |            |



## **Failure to Complete Assessment**

Failure to complete part of the assessment

In exceptional circumstances, on the recommendation of the relevant board of examiners for the programme of study, the faculty board of examiners may allow the candidate to pass, where appropriate with a classified award, when:

- a. the candidate is prevented by illness or other substantial cause from completing a minor part of the assessment for an the academic award for which he or she is registered, provided this does not exceed one quarter of the total assessment for the award
- b. the academic award cannot be made under the University's academic regulations
- c. there is no prospect in the foreseeable future of the candidate being able to fulfil the requirements of the academic award, and
- d. there is sufficient evidence of the candidate's ability at the appropriate level for the academic award.

For the purposes of this regulation, 'a minor part of the assessment' means all those examinations and written assignments that are assessed for the purposes of determining a candidate's eligibility for an academic award (but excluding any examinations or written assignments that are not taken into account in determining the classification of the award).

Aegrotat awards

Aegrotat awards are awards for students who are unable to complete a programme of study by illness or other substantial cause and do not qualify for a normal award, but in the judgement of the Boards of Examiners would have gained an award if circumstances had permitted. Aegrotat awards do not include an honours degree or an award with commendation or distinction. They will not be made to candidates for academic awards which deem the holder to be fit to practise in a professional capacity. In the following circumstances the faculty board of examiners may decide that an aegrotat award should be made:

- a. if the candidate has been prevented by illness or other substantial cause from completing a minor part of the assessment for an academic award, as under Failure to Complete Part of the Assessment above, but there is insufficient evidence of the candidate's ability for the examiners to make a classified award; or
- b. the candidate has been prevented by illness or other substantial cause from completing the whole or a major part of the assessment; and in addition to case a) or b),

c. the candidate is unable to undergo assessment at a later date in accordance with regulations, or the school / department and student consider this undesirable or impracticable; and

d. the candidate has demonstrated that he or she is worthy of an aegrotat award; and

e. the candidate (or in the case of posthumous awards, his or her next of kin) agrees to an aegrotat award.