

Centre for English Language and Foundation Studies (CELFS) Admissions Statement

Pre-sessional Summer courses (14, 10 and 6 week)

This statement should be read in conjunction with the [University's Admissions Principles and Procedures](#). Applicants should also refer to the [Centre for English Language and Foundation Studies \(CELFS\)](#) website for further course details.

Courses covered:

Pre-sessional courses (14, 10 and 6 week courses) (available to applicants who have an offer to study a degree at the University of Bristol).

Admissions team and contact details

CELFS Admissions
University of Bristol
Richmond Building
105 Queens Road
Bristol
BS8 1LAN
Email: celfs-presessional@bristol.ac.uk
Phone: +44 (0)117 33 18522

Year of admissions cycle

2019

Admissions process

Application

- Postgraduate applicants: should tick they would like to attend one of the pre-sessional courses when they accept their postgraduate offer online.
- Undergraduate applicants: should complete the pre-sessional application form which can be found on our website (please contact CELFS for details: celfs-presessional@bris.ac.uk).

Applications assessed by the CELFS admissions team.

Application deadline

There is an application deadline for this programme, which is displayed on the CELFS website: www.bristol.ac.uk/english-language/study/dates/

Required documents

Required documents for the course are:

- A secure English Language Test (SELT). This should be a valid, UKVI, academic IELTS test certificate. More information about the entry requirements can be seen on our website:

<http://www.bristol.ac.uk/english-language/study/pre-sessional/entry-requirements/>

Interviews are not part of the selection process for this programme.

Correspondence with applicants

An applicant will receive an email confirmation of their application. Processing may take up to 21 days. Once a decision has been made, the applicant will be informed by email. If the applicant decides to accept an offer, then they are asked to make the deposit payment (£300) – receipt of this deposit will make their offer unconditional and secure their place on the pre-sessional course. For unconditional offer holders, who have made the deposit payment, CELFS will produce CAS numbers (no more than 3 months before the start date).

Admissions criteria

Academic entry requirements

Applications for this course do not require a specific undergraduate degree, nor a specific grade.

However, there are specific entry requirements for postgraduate programmes at the University of Bristol. We recommend you make yourself aware of the [qualifications required for your chosen programme](#) before you apply for the pre-sessional course.

English Language requirements for non-native speakers

All applicants are required to demonstrate that they have sufficient ability to understand and express themselves in both spoken and written English in order to benefit fully from their degree course.

The English language entry requirements for the pre-sessional courses are on the [CELFS website](#).

SELT must be valid (less than 2 years old) and approved by UKVI.

If the applicant has been educated in English, they should apply directly to a degree programme.

Selection process and offers

Must meet the pre-sessional entry requirements: <http://www.bristol.ac.uk/english-language/study/pre-sessionalcourses/entry-requirements/>

Application assessment methods

All applications are considered on an equal basis.

All applications are considered by the admissions team who assess the SELT.

All applications are considered in accordance with the [University's policy on equality and diversity](#). The University of Bristol upholds the principles of equality and diversity, respect and dignity. Candidates are not discriminated against on the grounds of race, ethnicity, nationality, gender, sexuality, religion or belief, disability, health or age.

Decisions

Applicants will be notified by email when a decision has been made. If there is a deadline by which applicants must accept their offer of admission, this will be stated in the offer letter.

Deferred applications

Deferrals are allowed but the application will be re-assessed the following year by the CELFS admissions team. We also need to ensure that you have a new offer for your degree programme. The team will check requirements on behalf of the applicant, and ensure the SELT scores are valid (there is no admin fee).

Deposits

Self-funded students are required to pay a deposit of £300. You can pay this [deposit online](#) at using a credit or debit card. Alternatively you can pay through our [PaytoStudy](#) account. PaytoStudy is an international payment solution which offers competitive exchange rates. Where PaytoStudy has a local bank account, all wire fee charges will be eliminated and you will be able to pay in your local currency to a local bank account.

The deposit is required to make your offer unconditional.

The deposit is non-transferable and non-refundable except under the circumstances outlined in the [International Deposits Refund Policy](#).

To make the payment you will need your student number which you will find in your offer letter.

ATAS certificate

An ATAS certificate is not required.

Additional information

If you cannot find the information about the entry requirements for your country, please email CELFS: celfspresessional@bristol.ac.uk

Contacts for enquiries

Any enquiries should be addressed to celfs-presessional@bristol.ac.uk or +44 (0)117 33 18522