Timelines for fee setting, budgeting and programme approval.

Fee setting

- Submit financial forecasts to HEFCE for 5-yr period [-1, +3]
- Adjust UG forecasts based on actual numbers
- Finalise UG & PG targets for next year
- Collect & review data on resource needs
- Review predicted staff costs
- Finalise budgets
- Grant letter from HEFCE

Budgeting

- Review, check applics, revises
- Review
- Finalise fees
- Approved by UPARC
- Issue target budgets, review with Deans
- Collect & review data on resource needs
- Review predicted staff costs
- Finalise budgets
- Approved by Council

Programme Approval

- Consult 1
- Consult 2
- Agree draft fees
- Review, check applics, revises
- Finalise fees
- Approved by UPARC
- Deadline for prog approval by Educ Cttee
- Approved by Senate

Other key dates

- Faculty approval of low-risk changes
- Work up academic cases for new progs or high-risk changes
- Collect & review data on resource needs
- Adjust UG forecasts based on actual numbers
- Submit business cases for new progs by end of October and high-risk changes by mid-November
- Faculty approval of low-risk changes
- Finalise fees
- Approved by UPARC
- Approved by Senate
- WDC (Timetable) deadline
- UG prospectus deadline for + 15 months
- Unit choice and update deadline
- WDC (Timetable) deadline
- PG prospectus and Hobson’s deadline for + 15 months