

## **Sustainable Purchasing Principles**

**The University of Bristol recognises its responsibilities to carry out its purchasing activities in an environmentally responsible and sustainable manner. Purchasing decisions have a major socio-economic and environmental implication, both locally and globally, now and for future generations. The University will therefore:**

### **Strategy and Development**

1. Develop a Sustainable Purchasing Policy
2. Investigate the impact of the University's spending in order to identify environmental impacts.
3. Assess the environmental and corporate risks to the organisation with a commitment to continually improve sustainable performance related to the supply chain.
4. Research alternative products and services that are environmentally preferable.
5. Explore opportunities for reduction, reuse and recycling of materials as appropriate

### **Review and Report**

6. Comply with all relevant environmental legislation.
7. Review and report progress against the Sustainable Purchasing Policy.

### **Engaging Suppliers**

8. Encourage and persuade suppliers to operate environmentally friendly processes and supply environmentally friendly products.
9. Educate its suppliers concerning the University's sustainability objectives, which include preventing pollution, minimising waste, preserving natural resources and promoting resource efficiency by eliminating, reducing, reusing and recycling.
10. Work with key suppliers to bring about changes and thereby spread sustainability improvements throughout the supply chain.
11. Address barriers to entry so that SME's and local suppliers are encouraged to bid for appropriate work.

### **Purchasing Process**

12. Promote best practice for sustainable purchasing.
13. Ensure that, where appropriate, environmental credentials are, as far as legally practicable, considered in the supplier appraisal process.
14. Specify, wherever possible and reasonably practicable, the use of environmentally friendly materials and products.
15. Ensure that consideration is given to inclusion, within all specifications, of a facility for suppliers to submit offers for environmentally friendly alternatives.
16. Ensure that, where appropriate, environmental criteria are used in the award of contracts.

### **Communication and Training**

17. Train and encourage internal purchasers to review their consumption of goods and materials, in order to reduce usage and adopt more environmentally friendly products, including the use of recycled products as appropriate.
18. Communicate sustainable purchasing policy to staff, suppliers and stakeholders.
19. Work in partnership with others such as the EAUC and Southern Purchasing Consortium Environment Group to improve sustainable purchasing.