Residential and Hospitality services

Senior resident role

Senior Resident Voluntary Role Description

The Senior Resident is responsible to the Warden for helping to develop and maintain the communal life within a university Residence to ensure an excellent and rounded student experience. In fulfilling this role, the Senior Resident works with other Senior Residents, The Deputy Warden and the Student Support Adviser, as well as a wide range of other university staff and students.

In particular the Senior Resident will be expected to assume responsibility for:

- General pastoral support for a group of student residents;
- Maintaining an environment which is conducive to study and relaxation with particular regard to student safety, security, welfare, discipline and ensuring that our legal obligations are fulfilled;
- Effectively delivering and or promoting areas of the educational, wellbeing, cultural, sustainability, sporting or social activities within the Residence, which could include the delivery of presentations or workshops to students;
- Reporting maintenance issues in communal areas;
- Participating in a duty rota, where applicable;
- Maintaining a high profile and visible presence in the Residences, regularly interacting with students

The precise balance of duties varies according to the nature of the residence.

In addition, where there is a duty rota, the Senior Resident will participate in a rota which covers weekday evenings, weekends, Bank Holidays and Christmas and Easter vacations, including university closure days. The times will be agreed locally, and a degree of flexibility is required to cover sickness, leave (including that of other senior residents) and vacancies. The rota will also provide for after-hours emergency cover for contact in exceptional circumstances.

A Senior Resident is a volunteer who must be a registered student at the University of Bristol. Accommodation at a reduced rent is provided for the better performance of the duties and the Senior Resident is expected to live on site. Accommodation is typically suitable for single person occupancy. Absences from the Residence, other than in emergency, will be subject to prior agreement with the Warden.

Senior Residents are expected to have a visible presence in the Residence, and in addition to the fulfilment of rota duty hours, attendance is expected at training sessions, meetings, dinners and other events as required by the Warden.

Senior Resident tenancies will run concurrently with the standard undergraduate or postgraduate tenancy as applicable (see dates below), however you may be required to move in up to two weeks prior to the start of the tenancy at the discretion of your Warden, (with the exception of postgraduate residences) in order to assist with preparation for arrivals and welcome weekend, and the attendance at Senior Resident training. There will be no charge for these weeks.

---

1 For the purposes of this document, references to the Warden include a Deputy Warden, where applicable.
Fulfilment of Senior Resident duties is required until the end of the student tenancy period (move out date).

2017/18 Tenancy dates:

<table>
<thead>
<tr>
<th>Residence Type</th>
<th>Date Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Residences</td>
<td>16/09/2017 – 07/07/2018</td>
</tr>
<tr>
<td>Postgraduate Residences</td>
<td>08/09/2017 – 01/09/2018</td>
</tr>
</tbody>
</table>

Subject to satisfactory performance, at the end of the tenancy, Senior Residents have 3 options:
- Move out
- Apply to remain in Residence, without duties, and pay full rent
- Apply to remain in Residence and retain the 75% discount on their rent in return for voluntary summer duties (see separate role description).

NB: for the last two options senior residents may be required to move residences and/or rooms