Undergraduate accommodation

A guide for agents

We hope that you will find this brief guide to undergraduate accommodation helpful. More information is available from http://www.bristol.ac.uk/accommodation/undergraduate/. If you have any further inquiries please email us at: Accom-Office@bristol.ac.uk

The University guarantees an offer of accommodation for the first year of study to all international fee paying undergraduates who apply by 31 July 2017, provided that they:

- have firmly accepted an offer of study at Bristol,
- are coming to study at Bristol for the first time,
- are unaccompanied (i.e. without dependant family members, spouses or partners).

The guarantee does not apply to students who:

- miss the application deadline,
- have not firmly accepted their offer of study by 31 July 2017,
- have previously studied at the University of Bristol,
- are Study Abroad or Erasmus students.

*please note: if you are acting for a student who is coming to Bristol with their partner or their family, you should advise them that they will need to look for privately rented accommodation. Please contact us for further help and advice on this option.*
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Applications

The University of Bristol is committed to helping international students enjoy their time here as fully as possible. We provide opportunities for you to participate in all aspects of student life and a chance to explore many different cultures. For that reason we offer international students places throughout our residences and with other UK and EU students.

You can find the application form, and other relevant information, in the new students section of our website. You can only apply for accommodation after you firmly accept an unconditional offer (UF) or a conditional offer (CF) to study here.

If Bristol is your insurance choice university you will not be able to apply for accommodation yet. Once Bristol is your firm choice university, you can then apply for accommodation.

If you apply by the 31 July 2017, you are guaranteed an offer of accommodation. You can still apply after this date, but we cannot guarantee you an offer of accommodation.

Students can apply online from 1 June 2017 at http://www.bristol.ac.uk/accommodation/undergraduate/apply/

Completing the online application

- Students will need to complete the Login Information: (Surname, Date of Birth Student Number)
- It is essential that the student provides their own email address. The accommodation offer can be identified by email address only, if it is sent to the agent the student will miss their offer
- Students will need to provide their personal details
- Students will be able to select a preferred residence and room type, however we cannot guarantee to offer them that residence or room type. We fill our en suite rooms very quickly. If your student receives an offer for a different residence or room type, this means that the preferred residence or room type is taken. They should accept the room offer.
- It is very important that students supply any health or hardship information relevant to their accommodation. Please be aware that a doctors’ certificate may be required as evidence of a medical or hardship need. This box should not be used for any other information such as preferred floor. Students who misuse this box will be placed on the ground floor.
- Once the form is complete the student should check their details and once correct click on” I Agree” button

A confirmation message will appear. The student can log back into their application at any time to see this message.
Accommodation fees and tenancy dates

Accommodation fees are not included in course fees. The fees vary according to room type, facilities and length of let. The fee includes rent, heating, cooking, hot and cold water and internet including WiFi. Laundry charges are not included in the fees.

Fees for 2017/18 will be available at http://www.bristol.ac.uk/accommodation/media/docs/undergraduate-fees-17-18.pdf
Fees will be available from late May 2017.

Other payments

Students will also be required to pay:

- A Junior Common Room fee of around £50 towards social events in their residence,
- Personal possessions insurance of around £17 for the year

Please note: we cannot guarantee to meet room preferences, or room types

Please note that students cannot move in before the contract start date. All students arriving early will need to arrange to stay in a hotel or guesthouse.

All tenancies are for a fixed term. No refunds will be given even if a student moves out early, unless a suitable replacement tenant is found.

Accommodation offers

We start allocating residences after A-level results are confirmed in mid-August. Depending on when you applied for accommodation, you'll receive your offer in an email around the following dates:

- If you apply by 31 July your offer will be available online on or around 23 August 2017.
- If you apply after the guarantee deadline, but by 31 August and we are able to make you an offer, your accommodation offer will be made on or around 1 September 2017.

You have 3-4 days to accept your accommodation offer. Therefore it is very important you give us your own personal email address on your application form. If you use an agent's email address, you may not receive your offer in time. If you miss the acceptance deadline, your place may be allocated to another student.

Accepting the offer

Before the deadline undergraduate students must
- access and accept the accommodation offer online.

We cannot hold a room without this online acceptance of contract. If a student is waiting for a visa and has been made an offer of a room, s/he should accept the offer. We cannot guarantee that another room will be available.
Arrivals and moving in

Arrival and moving in details will be provided in the online Induction. Information about the induction process will be emailed to the student’s personal email address in August.

Residences

Facilities

All of our residences are non-smoking throughout. University owned residences are managed in compliance with the UUK code of Practice. Unite, Fresh Living and The Student Housing Company residences are managed in compliance with the National Code.

Bedroom

Rooms contain a single bed (with mattress), desk, chair, bookshelves, clothing storage and mirror.

En suite or shared bathroom

En suite rooms have a small bathroom attached to the bedroom. This contains a washbasin, mirror, shower and toilet and it is not shared with other students. If the room is not en suite the student will share a bathroom with other students.

Kitchen

Kitchens are shared with other students and contain a cooker (oven, hob and grill), fridge/freezer, microwave, kettle, toaster and cupboards for food storage. Pans, cooking utensils, crockery and cutlery are not provided, but students should be encouraged to travel light and buy what they need when they get here.

Insurance

Basic possessions insurance cover is provided.

University owned residences policy (charged at £16.43) details can be found at http://www.bristol.ac.uk/secretary/insurance/information-for-students/

Insurance policy for The Courtrooms (cost included in rent) can be found at http://www.bristol.ac.uk/accommodation/media/docs/insurance-policy-tshc.pdf

Insurance policy for New Bridewell (cost included in rent) can be found at: http://www.bristol.ac.uk/accommodation/media/docs/insurance-policy-fresh.pdf

Insurance policy for Unite-owned residences (cost included in rent) can be found at: http://www.bristol.ac.uk/accommodation/media/docs/insurance-policy-unite.pdf
Cancellations

How to cancel an accommodation reservation

To cancel an accommodation reservation the student must email the Accommodation Office, accom-office@bristol.ac.uk. The message must include the student’s name, student number and the name of the residence.

All students can cancel their accommodation reservation within seven days of accepting it provided they have not already moved into the accommodation. Once the student has moved into the room they will remain liable for all charges until a replacement tenant is found. If a replacement tenant is found the student will be released from liability and any reservation fee or deposit refunded less a £50 administration fee and any rent due.