

Bristol student Community Partnership
Meeting minutes

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| Date/time | Monday 9 th May 2022, 1300 – 1415 pm | Venue Teams Call | |
| Chair | Chair Stephen Smith Community Liaison Officer (UOB) Minutes taken - Stephen Smith (UOB) | | |
| Attendees | Lucinda PARR (UOB) Richard Barnston (UWE) Dr Jill WHITE (Resident Group Representative) Andrew WALLER (Resident Group Representative) Nerys NEATH (Bristol Waste) Raija HALLAM (Bristol Waste) David PEMBLE (BCC Waste Contract) Jonathon MALLINSON (BCC PHS) Sarah CUTHILL (Resident Group Representative) Tom Hathway (Councillor) Christian CULL (UOB) | | |
| | <u>Apologies</u> Liam O'Shea (UOB) Lorna Dallimore (Avon and Somerset Police) Operational commitment | | |
| Agenda | | | |
| | <ol style="list-style-type: none"> 1. Chairs welcome and Introductions 2. UOB Community Liaison Officer Role 3. Approve minutes of last meeting 4. Upcoming partnership communications – ‘Students on the Move’ – ‘Big Give’ and ‘Love Where You Live’ Campaigns 5. HMO working group update (see attached update – Andrew Waller) 6. Action Register progress questions or comments 7. Confirm next meetings and chairs 8. A.O.B | | |
| 1) | Chair thanked everyone for time and welcomed all to the group. Discussed minutes being recorded for note taking reasons only. All agreed | | |
| 2) | SS- Introductions and particular welcome to: UOB Community Liaison Officer – Stephen SMITH. | | |
| 3) | Previous minutes were approved as an accurate and reflective record. | | |
| 4) | <p><u>RH and NN – explained the proactive campaign for Student on The Move Campaign - Student Waste.</u></p> <p>NN stated the campaign would start on 10th June and last for approx. 6 weeks until mid-July, and that these bins would be emptied daily.</p> <p>NN stated they are seeking funding from UOB/UWE.</p> <p>RH stated there would be a vast improvement on Student on The Move Campaign in relation to waste this year. They had identified and are strategically placing 40 x 1100 litre temporary bins in various student locations. They are advertising the campaign through literature distribution, social media, and lamppost signposts. They are targeting educational and signposting material not only to students but to landlords and letting agents.</p> | | |

TH asked for a list of where these strategic bins would be placed.

NN agreed and stated the details could be found on the self-service. She stated there would be a list of the bins and the portal for contact of the relevant waste crews. She stated for the period of 6 weeks during the campaign there would be a dedicated waste refuse lorry crew and a caged 2 x person waste crew available.

NN suggested that they would be more robust on fly tipping, and they will be working with the BCC Enforcement Team to combat waste crime. This would be investigated, and fines issued as appropriate.

NN She also stated that council recycling tips can be used by students on receipt of ID card only – Students do not have to register with the council. There are booked slots and there are slots that are being kept free to allow students to just turn up, but they ensure no student will be turned away.

DP stated that the Students on the Move Campaign was more about student engagement and communication, and engagement with letting agents and landlords. He asked residents and employees of all departments to update on crucial intelligence relating to waste disposal. He suggested that his vision is for a visible improvement to previous years.

SS highlighted that following discussion with landlords and letting agents most Bristol students were moving out on 30th June and collecting keys for new properties on 1st July 2022.

SC is willing to have residents help with the campaign by distribution of leaflets.

SS took SC up on offer and will liaise with all residents' associations to assist.

RH stated she was working with SS to supply literature and communication for distribution.

NN also backed up DP by suggesting they will be supporting students to get rid of waste in a timely manner – She suggested that during the time of move out 60 tonnes of additional waste is accumulated and collected from streets. This year they are also focussing on evidence and intelligence from residents and observations to be more robust in future years identifying key areas earlier.

RB states he has student ambassadors and volunteers to deliver educational material. He states he required early communications to when people move in to catch the issues early on. He states he looking to recruit a full time CLO (Community Liaison Officer) to attend students addresses.

RB states Early triage – Early identification of the issue – Early intervention is key to resolving issues. He states in the past there has not been enough positive intervention or interaction with student issues. He has 2 x full time campus police officers who he will use to conduct late and nights visits when on shift. He does not have access to Op Beech.

TH – Although he was at last BSCP meeting on 24/1/2022 he was missed off the list but posed a question for University Management – In previous years there was a former grant to host welcome events within the community – Is that money available again for this next year??

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| | <p>SS – Stated because it was budgets, he would refer that question to Liam O Shea on return from holiday and a response would be given.</p> |
| 5) | <p>HMO working group update (see attached update – Andrew Waller)</p> <ul style="list-style-type: none">• AW states the first part of the HMO working group was that UOB/UWE write an educational and helpful feed for inclusion on the UOB/UWE website for landlords and letting agents. The new documents and signposting have been written and agreed for the HMO Landlord/Letting Agents newsletter to be forwarded – Note the copy deadline is 23rd May 2022.•• AW states he will watch to see what take up there is on this issue.• JM suggested to aid communication a potted history of the Students on the Move Initiative could be included – send to JM and Fran Miller.• SS to send Students on Move communication to JM and FM• RH is also attending landlord expo on 23rd May 2022 - The initiative being ‘Student on The Move’• AW states the second part of the HMO subgroup was to look at licensing obligations and regulations and seek out proactive guidance in practice. |
| 6) | <p><u>Action Register progress questions or comments</u></p> <p><u>Action 1</u></p> <p>AW asked what has happened to the renewal of the BCC, UOB and UWE Noise Protocol.</p> <p>RB stated in principle it was agreed but there may be a delay as awaiting ratification from South Gloucestershire council.</p> <p>SS states it has been agreed with UOB and BCC.</p> <p>AW wanted to know if there was anything different in the wording between old and new agreement on noise enforcement.</p> <p>JW suggested it may need a subgroup working party as it was an urgent piece of work that needs clarification.</p> <p><u>Action 2</u></p> <p>AW asked if complaints data could be released as it was before Covid times.</p> <p>He suggested that the data would be at end of 1st term and end of academic year.</p> <p>AW wanted it to include aggregate data = disposal of Final warnings and Referrals to SRS.</p> <p>It restores confidence that the UOB/UWE system is working correctly and measures progress.</p> <p>LP proposed that summary data between UOB/UWE could be provided</p> |

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| | <p>RB agreed with LP proposal.</p> <p>AW asked if Op Beech would be in operation over summer months. The plan for next year and a long-term commitment to Op Beech.</p> <p>LP pledged there was a long-term commitment to Op Beech which would continue.</p> <p>RB states again he does not qualify for Op Beech assistance. He uses his police officers Simon Topps and Steve Dexter as and when he can use them.</p> <p><u>Action 5</u></p> <p>SC asked if within the Student Agreement there could be a highlighted section that points to Living in the Community Expectations.</p> <p>SS explained how the current electronic student document works in practice for viewing and signing by a student.</p> <p>SS has identified the need to update UOB solicitors, but in principle the solicitors are reluctant to change the content.</p> <p>SS makes it clear that the student rules and regs are already highlighted in page 1 and Page 4 and Page 15 of the 2021 -2022 document.</p> <p>AW suggests a separate line be added to the Student Agreement – “When moving out into Residential Area</p> <p>SS states this is already under exploration.</p> <p>AW suggested there could be a separate student highlighted section that points to “Living in the Community Expectations” package before starting university/enrolling on their years course/ when moving out to live in the community for each individual student to sign and return if it could not be included in the current Student Agreement.</p> <p>RB states their UWE students sign an accommodation Charter, that relates to Student Conduct procedure and explains student expectations and behaviour.</p> <p>RB does not believe there is a separate UWE document to sign.</p> |
| 7) | <p><u>Confirmation of next meetings and nominated chairs</u></p> <p>Monday 18th July 2022 - RB to chair</p> <p>Monday 26th September 2022 – TBA</p> <p>Monday 7th November 2022 – RB to chair</p> <p>Monday 16th January 2023 – SS to chair</p> |
| 8) | <p><u>A.O.B.</u></p> <p>NN – Focus on Moving In Campaign - Students listen to University messages at the right times. They read the messages before they come to university. Establish and educate good behaviours and education during Welcome Week.</p> |

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NN – Promote good students as good neighbours – There is plenty of those in the community.

RB – During summer is about to promote a Student Good Neighbours Award Scheme nominated by residents – not universities – Neighbourhood watch – associations and the like. Award with Amazon type voucher.

NN – 15000 UWE students in Bristol post codes.

JW – Is there any chance Councillors and University and BCC Senior management can increase the Noise Pollution Enforcement Staff hours beyond 1am to be more joined up with the highlighted noise issues.

AW – Op Beech should be an individual topic to be discussed on next BSCP agenda – How it is working, for police and community, problems encountered – This was agreed by RB.

JW – states the improvement between partners of all departments has got better year on year.

SS – Thanked everyone for attending.